



1600 West Washington Street
Greenville, SC 29601
864-232-6721

May 29, 2018 COMMISSION MEETING MINUTES

Attendees:

Commissioners: Tony Earnest, Clay Jones, Tommy Gilstrap, Ken Ledford, David Armstrong

Attendees:

Steve Cole, Cecil Leviner,
Brandon Hunter, Dennis Hampton,
Don Beal, Bobby Freeman, Corey
Rosemond, Heidi McIlwain

Staff:

Absent Attendees:

Chuck LaGrange

Third Party Attendees:

Ed Paxton – Resident
Susan Crocker – TPA for Human
Resources

Agenda:

1. Mr. Thomas Gilstrap called the meeting to order at 4:00pm

Invocation:

Dennis Hampton

Approval of Minutes:

Last Meeting Minutes – April 24, 2018

Outcome:

Accepted.

- 1st Motion – David Armstrong**
- 2nd Motion – Ken Ledford**
- Commissioners Approved (5-0)**

Speakers:

- **Ed Paxton, Resident**
 - Mr. Paxton read a letter he had prepared on his reasons why he thought the purchase of property 124 is not a good idea.

New Business:

Annexation of 239 Phillips Trail

A resolution to approve the annexation of certain properties located at 239 Phillips Trail. This proposed annexation has met all requirements for consideration including a signed petition by the property owner and a Notice of a Public Hearing in the March 30th edition of the Community Journal.

Outcome:

Accepted.

- 1st Motion – Ken Ledford**
- 2nd Motion – Clay Jones**
- Commissioners Approved (5-0)**

New Business:

Ken Ledford resigned as Vice Chairman

New Business:

Clay Jones nominated as Vice Chairman

1st Nomination – Ken Ledford
2nd Motion – Tony Earnest
Commissioners Approved (5-0)

Outcome:

Accepted.

Commissioners Approved (5-0)

The following sections can be reviewed with the enclosed Greater Greenville Sanitation Power Point Slide Packet. Reference pages 5-34.

Financials – Steve Cole

• **Financial Review for April 2018**

(Pages 6-10)

- YTD Revenues \$12,431,611. April revenue \$345,305.
- Settled one Worker’s Compensation case for \$12,500. Still have one outstanding.
- YTD Operation Budget is under budget by \$34,791. Capital Budget is over by \$38,270. Total over budget YTD is \$3,478.
- YTD Actual Budget \$11,700,000. We are on target to hit revenues of \$13,400,000. Total over budget for month of April 2018 is \$847.
- Tax Collection, \$471,691.17 this month (April), this month last year (April) \$592,602.61. Almost even with last years tax collection at this time.
- Projected expenses for year is \$13,300,000. Projected revenues for year is \$13,400,000 – \$13,450,000. These projections will leave us with a positive net fund change.
- Introduced Heidi McIlwain as our new Human Resources Director.
- Currently we have \$75K in budget for Fleet Management software. This software will allow work orders to be completed electronically and expenses will tie back into our current financial system. ThingTech quote is \$32K for first year and \$20K for each year after.
- Asked that we take the \$75K budgeted for this year for Fleet Management software and \$95K budgeted for next year for 2 Special Services vehicles and write a PO for a Service Center truck with a boom total for truck \$153K. We would repurpose the current Service Center trucks for Special Services trucks and sale the 2 dooley’s that we currently use for Special Services.

- **Topic: Financial Review for April 2018.**

Outcome:

Accepted.

1st Motion – Clay Jones

**2nd Motion – Ken Ledford
Commissioners Approved (5-0)**

- Dennis went into more detail about the Service Center truck with Boom. The biggest need for this truck is for the safety of the employees. This one truck will carry everything that we now use 2 trucks for and we can weld in the field.

Topic: Write \$153,000 PO for Service Center truck with boom.

Outcome:

Accepted.

**1st Motion – Clay Jones
2nd Motion – Ken Ledford
Commissioners Approved (5-0)**

Maintenance – Dennis Hampton

(Pages 11-13)

- Mechanic-On-Call program launched and working very well.
- Three Mechanics took an air conditioning training class at Carolina International. They are taking a certification test so that they can buy freon.
- Met with General Manager and 2 Service Managers at Carolina International. They are going to provide us with free training and are upgrading our computer access.
- Cleaned up brick building to get it ready for Nurse Practitioner.
- Working with Cecil to get inventory or surplus equipment at Sagitarius to sell on GovDeals.

Green Waste Processing – Cecil Leviner

(Pages 14-16)

- Working to remove all GGSC materials from site.
- Working on site closure plan.
- Asked employee's and volunteer's to remove all personal items.
- Working on Friday's to get surplus moved to sale site.

- Requested closure signage to be made for installation on property fences.
- Working with Greenville community to dispose of all dirt, compost and leaves.
- GGSC crews still bringing in many oversized sections of logs. Requesting to have a 30 yard container set to receive this material.

Public Affairs – Chuck LaGrange (Presented by Brandon Hunter)

(Pages 17-19)

- DHEC Annual FY2017 Annual Report published. State recycling rate improves from 25.4% to 28.7% (largely due to Wal-Mart reporting for the first time)
- Overall recycling sector continues to face major obstacles/challenges
 - China shut down for one month to all U.S. waste imports.
 - Cardboard continues to decline.
 - Mixed paper continues to be undesirable (now having to pay to recycle).
 - Expect more rejections from contamination.
- Pratt continues to take mixed paper from us. We are thankful for our contract with them and have 4 years left on contract.
- Sonoco and other brokers do not accept mixed paper. Sonoco is only accepting plastics 1 and 2. Cardboard pricing still declining.

Education – Brandon Hunter

(Pages 20-23)

- The last WasteLab event for this school year will be in May.
- Several submissions have been received from high school students for the Senior Scholarship Program.
- HOG day is complete thanks to the help from Bobby and Corey. There were 52 projects in total.
- Community Stewardship Award was given to Sarah Franco. Willis Meadows was there to help present the award.
- Working with the Career Centers and joining their boards for the next school year.

Operations (Yard Waste, Residential and Commercial Collections)

Don Beal

(Pages 24-25)

- Front loaders have some new drivers training.
- The summer school schedule is coming up. We will make a few changes as soon as we receive the schedule for summer school classes.
- Beginning June 11 we will be switching to our summer operating hours (5:30am – 3:30pm). We do this to get this guys in before it gets too hot.
- US&S temp company is working out well and has been a success.
- New uniforms are coming in July. The fabric seems lighter and should be a good benefit.

Residential Collection - Bobby Freeman

(Pages 26-28)

- Reviewed what he went over in his meeting with his employees the second week of June:
 - Don't "Pick and Pluck"
 - Complete Pre-trip and Post Trip Inspection Sheets
 - Check Work Orders daily
- Dave Armstrong asked that Bobby remind the guys to put the lids back on the carts to cut down on the amount of water that gets in the containers.

Yard Waste - Corey Rosemond

(Pages 29)

- Yard Waste crews are on schedule. Pickups are every 2 weeks. All crews are working well with one another and moving forward together.
- We have trained new tractor and flatbed drivers.

Safety, Health, Human Services/Administration Report – Steve Cole

(Pages 30-34)

- 2 new liability claims.

- 1 employee out on FMLA.
- 2 employees out on Worker's Compensation.
- Second quarter Employee luncheon will be Tuesday, June 19 at noon.
- Ms. Pat, our new Nurse Practitioner will begin seeing employees on July 9. Her hours will be Monday 12:00pm – 4:00pm and Wednesday 8:00am - 12:00pm.
- Meeting set up with DP3 on Monday, June 4 to go over the programming for future facilities.
- Both contracts for 124 and Sagitairus are fully executed and earnest money has been deposited for both properties.
- We have proposals from ThingTech and Routeware for Fleet Management Systems. Both have a "pilot" program option to test the system. We will make a decision by end of June.
- Topics for Executive Session: Follow-up meeting with Paula Gucker, letter from John Castile in regards to tax remuneration for annexed properties.

Commissioner Committee Reports

David Armstrong

- Commented Operations group for the good job that they are doing.
- Would like to enter Executive Session.

Ken Ledford

- Looking forward to Nurse Practitioner starting.
- Thanks to the employees and all the work they do. His area of town is looking great.

Tony Earnest

- Life is good at GGSC. It is like a family here.
- Employees would like to make more money.

Clay Jones

- The shop yard is looking good. Very clean.

Tommy Gilstrap

- No comment.

Motion to Enter Executive Session:

- Topics: Sensitivity training by Susan Crocker, follow-up meeting with Paula Gucker, letter from John Castile in regards to tax remuneration for annexed properties.

Time: 5:21pm

1st Motion – David Armstrong
2nd Motion – Tony Earnest
Commissioners Approved (5-0)

Motion to Exit Executive Session:

Time: 6:27pm

1st Motion – David Armstrong
2nd Motion – Clay Jones
Commissioners Approved (5-0)

Motion to Adjourn Meeting:

Time: 6:28pm

1st Motion – Ken Ledford
2nd Motion – David Armstrong
Commissioners Approved (5-0)



Thomas Gilstrap
Chairman

7/24/18
Date