



May 23, 2023, COMMISSION MEETING MINUTES

Attendees:

Commissioners: Scott Porter
Tony Earnest
Ken Ledford
Amanda Cass

Attendees:

Staff: Steve Cole
Dennis Hampton
Carmel Williams
Kris Robertson
Brian Chambers
Laura Prichard

Third Party Attendees:

Ed Paxton

Agenda Items:

1. Open Meeting:

Mr. Scott Porter called the meeting to order at 4:00 pm

2. Invocation:

Brian Chambers

3. Approval of Minutes:

Last Meeting Minutes– April 25th, 2023

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Amanda Cass

Commissioners Approved (4-0)

4. Annexations

Burmaster Drive

Outcome:

Accepted.

1st Motion – Tony Earnest

2nd Motion – Ken Ledford

Commissioners Approved (4-0)

New Business:

5. Speakers:

Ed Paxton- Resident

- Requested a line-item entry in this year's budget regarding ways to improve operations & inefficiencies.

6. Financial Review

Laura Prichard

April 2023

- Salaries year to date through the month of April were over budget \$424k. Total salary and sublet labor for the month of April was over budget \$12k. There were 4 pay periods in April.
- Landfill, Recycling and Yard Waste for the month of April was \$192k and \$2,107k for the year. Total under budget YTD \$238k.

- Recycling tonnage for April was 25 tons. We ended recycling service as of March 31st. The only recycling collection we have at this time is the collection for Travelers Rest which will continue through June 30th based on our current contract with them. Service will discontinue after this date.
- Total disposal tonnage for April was 5,905 tons for a net cost of \$192k.
- Yard waste cost for April was \$46k.
- Fleet cost for April was \$185k this was over budget \$23k. YTD fleet cost were over budget \$504k.
- As of April 30, 2023, we were over budget \$1,804k. Capital expense YTD was over budget \$1,950k and operations expense was under budget \$146k.
- Tax Collection in April was \$453,336, last April was \$572,955. We are \$237k ahead of last year's collections.
- Bank balances at the end of April were \$15,214,588.

Topic: Financial Review for April 2023

Outcome:

Accepted.

1st Motion – Tony Earnest

2nd Motion – Amanda Cass

Commissioners Approved (4-0)

New Business:

7. Human Resources, Safety & Training

Steve Cole

- As of May 23, 2023, we have 117 Operations employees, 14 Temporary Employees, 11 Maintenance employees and 12 Administrative employees for a total of 140 employees.
- 1 employee out on Medical Leave.
- 1 employee out on Worker's Compensation Leave Light Duty

- Vehicular accidents and property damage incidents in April 2023.
 - 2 vehicle accidents with 1 at fault
 - 2 Property Damage Incidents with both at fault
- The April Accident Review Meeting scheduled for May 2023 has been rescheduled for June.
- The Employee Appreciation Event will be held onsite at GGSC on Wednesday, June 14th 2023. Between 11am to 3:30pm. Food Trucks will be in the parking lot.

New Business:

8. Maintenance

Dennis Hampton

April

- | | |
|--|--------|
| • Total Work Orders | 237 |
| • Preventative Maintenance Work Orders | 135 |
| • Total Gallons for Fuel | 27,760 |

- We received 2 more side loaders

New Business:

9. Administration

Steve Cole

- Automated Side Loader Rollout Update:
 - We currently have 4 side loaders in service.
 - We expect 1 truck to be delivered this week from the paint shop.
 - We took delivery of the 7th truck last Thursday.
 - We expect to have 2 more trucks in service by the end of week.
- Planning & Development Update:
 - We will begin servicing Pebble Creek phase 1 on June 3rd.
- Travelers Rest:
 - The last recycling collection day in Travelers Rest will be June 26th & 27th.
 - We will pick up carts on July 10th & 11th.
 - We will sign a new 3-year agreement with Travelers Rest

10. Commissioner Committee Reports

Scott Porter

- Had fun taking Corey and a couple of crews out for lunch. He will continue to do this with the crews.
- Asked Commissioners to please try and make it to the Employee Appreciation Event.
- No Legal updates at this time.

Tony Earnest

- The HR meeting was great and very informative.
- The Operations meeting was good.

Ken Ledford

- Talked with Dennis today regarding the additional trucks coming in for the side loaders. The new trucks look good out there on the routes.

Amanda Cass

- Attended the 1st HR Subcommittee meeting which was very informative and enjoyable.

Motion: To Adjourn the Meeting:

End Time: 4:22 pm

1st Motion – Ken Ledford

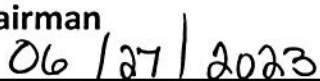
2nd Motion – Tony Earnest

Commissioners Approved (4-0)



Scott Porter

Chairman



Date

510 REPORT
MAY 31, 2023

		MAY BUDGET	MAY ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE
1	REVENUES					
2	PROPERTY TAXES	-	135,664	-	6,061,497	
3	SANITATION FEES	-	202,760	-	10,735,094	
4	INTEREST INCOME	-	16,711	-	80,097	
5	RECYCLING REVENUE	-	-	-	30,690	
6	SUBSCRIPTION SERVICES	-	76,370	-	983,555	
7	OTHER INCOME	-	187,857	-	7,758,343	
8						
9	TOTAL REVENUES	-	619,361	-	25,649,276	
10						
11	OPERATIONAL EXPENSES					
12	SALARIES	\$ 516,819	586,347	5,566,656	6,059,853	\$ (493,196)
13	SUBLET LABOR	-	100	-	550	(550)
14	SAFETY & TRAINING	500	(75)	4,500	10,913	(6,413)
15	EMPLOYEE AWARDS	2,000	4,398	65,000	73,416	(8,416)
16	SOCIAL SECURITY TAXES	40,401	43,322	426,453	447,915	(21,462)
17	RETIREMENT/ SCRS	89,978	102,284	969,155	1,027,881	(58,726)
18	UNEMPLOYMENT TAXES	870	542	9,179	7,602	1,577
19	EMPLOYEE WELLNESS	1,250	129	13,750	2,839	10,911
20	MEDICAL INSURANCE	120,833	118,750	1,329,167	1,419,265	(90,098)
21	WORKER'S COMP	20,830	26,991	229,170	224,199	4,971
22	LIABILITY INSURANCE	6,800	7,906	74,800	82,385	(7,585)
23	VEHICLE & PROPERTY INSURANCE	13,700	17,702	150,700	162,796	(12,096)
24	LANDFILL DISPOSAL	180,000	183,960	2,070,000	1,675,338	394,662
25	RECYCLING DISPOSAL	10,400	1,053	109,600	122,873	(13,273)
26	YARDWASTE PROCESSING	31,000	56,284	417,500	580,715	(163,215)
27	OPERATING SUPPLIES	5,000	2,763	55,000	52,611	2,389
28	DAMAGE REPAIRS & CLAIMS	5,000	13,933	55,000	71,949	(16,949)
29	TELEPHONE	6,000	6,506	66,000	70,555	(4,555)
30	FINES & ASSESSMENTS	100	-	9,900	7,783	2,117
31	LANDFILL CLOSURE	-	-	-	-	-
32	UNIFORM RENTAL	5,000	2,295	110,000	119,461	(9,461)
33	FUEL	69,565	72,899	734,299	1,056,115	(321,816)
34	LUBRICANTS	6,956	6,815	73,430	69,858	3,572
35	PARTS/OUTSIDE REPAIRS	73,913	92,263	780,193	949,966	(169,773)
36	TIRES	30,435	14,832	321,256	345,081	(23,825)
37	SHOP SUPPLIES	4,000	2,639	44,000	53,441	(9,441)
38	JANITORIAL SUPPLIES & SERVICES	500	-	5,500	10,083	(4,583)
39	BUILDINGS & GROUNDS	9,583	4,339	105,417	114,367	(8,950)
40	UTILITIES	7,000	6,797	77,000	90,145	(13,145)
41	SECURITY	7,000	5,792	77,000	67,805	9,195
42	ENVIRONMENTAL REPAIRS	500	-	5,500	13,808	(8,308)
43	DOT TESTING & COMPLIANCE	2,000	1,112	22,000	23,405	(1,405)
44	OFFICE SUPPLIES	15,584	12,724	171,416	169,488	1,928
45	PROFESSIONAL SERVICES	11,666	9,163	128,334	198,519	(70,185)
46	AUDIT FEES	-	-	17,000	17,000	-
47	BUSINESS LUNCHEON, MEETING, ETC	625	-	6,875	5,624	1,251
48	PROFESSIONAL DUES	210	-	2,310	185	2,125
49	BUSINESS TRAVEL	835	-	9,185	2,775	6,410
50	LEGAL ADVERTISING	100	-	1,100	1,640	(540)
51	TAX REFUNDS	415	370	4,565	2,620	1,945
55	DEBT SERVICE	112,121	-	1,233,331	-	1,233,331
56						
57	TOTAL OPERATIONAL EXPENSE	1,409,489	1,404,934	15,551,241	15,414,699	136,541
58						
59	EQUIPMENT (VEHICLES)	-	462,759	978,000	3,397,578	(2,419,578)
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	37,154	412,500	404,944	7,556
61	BUILDING PROJECTS	-	-	-	-	-
62						
63	TOTAL CAPITAL EXPENSE	37,500	499,913	1,390,500	3,802,522	(2,412,022)
64						
65	TOTAL COMPANY WIDE EXPENSE	1,446,989	1,904,847	16,941,741	19,217,221	(2,275,481)
	OPERATIONS UNDER/(OVER) BUDGET					136,541
	TOTAL UNDER/(OVER) BUDGET					\$ (2,275,481)

APPROVED BY:

hcat for

DATE:

06/27/2023

TAX COLLECTION SUMMARY 2022-2023 AS OF May 31, 2023

	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-22	77,566.93	79,221.86	42,425.00	46,210.00	1,342.61	1,669.38	0.00	0.00	121,334.54	127,101.24	(5,766.70)
Aug-22	83,657.99	83,088.81	39,855.00	45,625.00	1,348.91	0.00	6,993.61	7,191.84	131,855.51	135,905.65	(4,050.14)
Sep-22	123,910.20	107,000.75	142,085.00	146,390.00	1,373.80	2,390.17	0.00	-	267,369.00	255,780.92	11,588.08
Oct-22	83,789.44	78,608.69	115,415.00	86,525.00	1,331.90	-	6,993.61	-	207,529.95	165,133.69	42,396.26
Nov-22	477,700.73	223,303.91	1,080,990.00	480,430.00	0.00	3,022.52	0.00	-	1,558,690.73	706,756.43	851,934.30
Dec-22	1,346,467.91	2,385,099.81	2,710,890.00	5,305,455.00	1,657.67	-	0.00	-	4,059,015.58	7,690,554.81	(3,631,539.23)
Jan-23	3,113,305.66	2,115,896.55	5,779,194.49	3,719,430.00	1,979.49	2,763.06	6,869.76	13,987.22	8,901,349.40	5,852,076.83	3,049,272.57
Feb-23	232,974.03	149,933.15	256,108.37	292,145.00	2,378.18	1,545.42	0.00	-	491,460.58	443,623.57	47,837.01
Mar-23	135,395.29	138,914.05	266,115.00	274,790.00	1,418.18	1,540.61	6,869.76	-	409,798.23	415,244.66	(5,446.43)
Apr-23	337,858.40	381,205.52	113,511.45	182,210.00	1,966.50	2,545.70	0.00	6,993.61	453,336.35	572,954.83	(119,618.48)
May-23	145,873.56	106,663.74	202,760.00	112,210.00	2,484.90	1,689.90	-	-	351,118.46	220,563.64	130,554.82
Jun-23	-	-	-	-	-	-	-	-	-	-	-
TOTALS	6,168,500.14	5,848,936.84	10,749,349.31	10,691,420.00	17,282.14	17,166.76	27,726.74	28,172.67	16,952,858.33	16,585,696.27	367,162.06

May 31, 2023			
NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 73,215	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 461	TD BANK	1156000
TD - BOND ESCROW	\$ 4,079,368	TD BANK	1175000
TD - OPERATIONS	\$ 8,975,835	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 14,137,894		
APPROVED: <i>Just Johns</i> DATE: 06/27/2023			