



January 28, 2025, COMMISSION MEETING MINUTES

Attendees:

Commissioners:

Tony Earnest
Scott Porter
Brian Garrison
Monique Williams
William Stewart

Attendees:

Staff:

Steve Cole
Carmel Williams
Akayla Barton
Laura Prichard
Kendall Epps
Brian Chambers

Third Party Attendees:

Ed Paxton

Agenda Items:

1. Open Meeting:

Mr. Scott Porter called the meeting to order at 4:00pm.

2. Invocation: Brian Chambers

3. Approval of Minutes:

Last Meeting Minutes– November 26, 2024

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (5-0)

New Business:

4. Speakers:

Mr. Paxton- Resident

- (Handwritten Note) I'm Ed Paxton, of 1 York Circle 29605, I request minutes of this meeting (when adopted) record the fact that Ed Paxton excepts all which Steve Cole verbally reported to GGS Commissioners in October 2024 (regarding his attempt to justify side and transloaders) and the verbiage of Commissioners Ernest and Ledford in November 24 (as they attempted to support Steve Cole and chastise citizens living in Greater Greenville Sanitation Special Purpose Tax District.

5. Election of Officers

Chairman

- **Chairman opened the floor for the Chairman nominations**
 - **Tony Earnest nominated Scott Porter**
 - **Brian Garrison Seconded the nomination**
 - **There were no other nominations**
- **The floor was closed for chairman nominations**

Outcome:

Accepted.

Commissioners Vote (5-0)

- **Chairman opened the floor for Vice Chairman nominations**
 - **Tony Earnest nominated Brian Garrison**
 - **Scott Porter Seconded the nomination**
 - **There were no other nominations**
- **The floor was closed for vice chairman nominations**

Outcome:

Accepted.

Commissioners Vote (5-0)

Scott Porter is now the Chairman and Brian Garrison is now the Vice Chairman.

6. Leaf Vac Resolution

- A Resolution authorizing the Greater Greenville Sanitation District to execute and deliver an equipment -lease purchase agreement, 2025, in the amount of not exceeding \$1,200,000 between the district and the lessor thereof to defray the cost of acquiring certain equipment and other matters related thereof.

Topic: Motion to Approve the equipment lease purchase of 4 Leaf Vacs not to exceed \$1,200,000.

Outcome:

Accepted.

1st Motion – Tony Earnest

2nd Motion – Brian Garrison

Commissioners Approved (5-0)

7. Bond Resolution

- A Resolution authorizing the issuance and sale of not exceeding \$20,000,000 general obligation bonds, Series 2025, or such other

appropriate series designation, of the Greater Greenville Sanitation District, South Carolina; delegating certain authority to the Executive Director of the district; fixing the form and details of the bonds; providing for the payment and the disposition of the proceeds of the bonds; and other matters relating thereto.

Topic: Motion to Authorize Bond Resolution not to exceed \$20,000,000.

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (5-0)

8. Annexations

Helen Drive

Outcome:

Accepted.

1st Motion – Tony Earnest

2nd Motion – Monique Williams

Commissioners Approved (5-0)

9. Financial Review

Laura Prichard

November 2024

- Salaries and year to date through the month of November were over budget \$24k. Total salary and sublet labor for the month of November was under budget \$20k. There were 4 pay periods in November.
- Landfill and Yard Waste for the month of November was \$256k and \$1,291k for the year. Total over budget YTD \$105k.
- Total disposal tonnage for November was 6,134 tons for a cost of \$152k.
- Yard waste cost for November was \$105k.
- Fleet cost for November was \$233k this was over budget \$34k. YTD fleet cost was over budget \$66k.

- As of November 30, 2024, we were over budget \$161k. Capital expense YTD was under budget \$66k and operations expense was over budget \$228k.
- Tax Collection in November was \$1,369,815, last November was \$807,756. We are \$585k ahead of last year's collections.
- Bank balances at the end of November were \$3,869,994.

December 2024

- Salaries year to date through the month of December were over budget \$65k. Total salary and sublet labor for the month of December was over budget \$41k. This amount included a Christmas bonus and service awards. There were 4 pay periods in December.
- Landfill and Yard Waste for the month of December was \$263k and \$1,554k for the year. Total over budget YTD \$100k.
- Total disposal tonnage for December was 7,090 tons for a cost of \$170k.
- The yard waste cost for December was \$93k.
- Fleet cost for December was \$172k this was under budget \$23k. YTD fleet cost was over budget \$43k.
- As of December 31, 2024, we were over budget \$178k. Capital expense YTD was under budget \$45k and operations expense was over budget \$223k.
- Tax Collection in December was \$4,298,787, last December was \$4,700k. We are \$184k ahead last year's collections.
- Bank balances at the end of December were \$4,204,056.

Topic: Financial Review for November & December 2024

Outcome:

Accepted.

1st Motion – Tony Earnest

**2nd Motion – Monique Williams
Commissioners Approved (5-0)**

New Business:

10. Human Resources, Safety & Training

Steve Cole

- As of January 28, 2025, we have 97 Operations employees, 7 Temporary Employees, 12 Maintenance employees and 12 Administrative employees for a total of 121 active employees.
 - 1 employee out on Medical Leave.
 - 1 employee on Worker's Compensation.
 - Vehicular accidents & property damage incidents in December 2024.
 - 4 vehicle accidents with 3 at fault
 - 2 Property Damage Incidents with 1 at fault
 - 1 at fault Other Incident (Speeding)
 - 1 employee terminated following the meeting
 - 3 written warnings & 2 suspensions provided
- All drivers excluding 1 will not receive driver incentive bonuses

New Business:

11. Administration

Steve Cole

- Laura and I met with FEMA and SCEMD reimbursement for storm damage cleanup from Hurricane Helene
 - We have a follow-up meeting next month
 - We expect to collect close to \$400k based on expenses for debris disposal, overtime, truck repairs and generator rental
- **Supervisor Vehicles that Need to Be Replaced:**
 - Truck #1: 2014 Dodge- Miles: 262,832: Value \$10,000
 - Truck #2: 2011 Dodge- Miles: 228,868: Value \$3,000
 - Truck #3: 2017 Dodge- Miles: 139,522: Value \$25,000
 - Truck #4: 2014 Dodge- Miles: 171,821: Value: \$12,000
 - Truck #5: 2017 Dodge- Miles:121,424: Value: \$26,000
 - Truck #6: 2014 Dodge- Miles: 206,656: Value: \$10,000

Kevin Whitaker has offered the following:

Value for 5 trucks	\$61,000
4 New Chevrolet 1500 (approx.)	\$208,000
Net Cost	\$147,000

- We plan to keep one of the newest trucks for spare
- Looking to purchase a truck for cart/property repair from Federal Surplus in Columbia for approximately \$20,000
- Total spend approximately \$167,000

Topic: Motion to approve purchase of four Chevrolet trucks not to exceed \$155,000

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (5-0)

- We have an opportunity to buy two Freightliner Econic trucks for approximately \$27k less than a brand new 2025. \$172k vs \$198k
 - The dealer is in Minnesota- iState Truck Center
 - If we buy them now, dealer will ship to the New Way facility in Iowa, and we can expect delivery before end of this calendar year
 - Cost of Side Loader Bodies- \$202k- total truck- \$374k
 - This is 7.7% higher than what we paid 2 years ago
 - The 2025 would be 15.2% higher
 - Trucks have full warranty as they are brand new

Topic: Motion to Approve two automatic side loaders not exceeding \$380k per vehicle

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (5-0)

12. Commissioner Committee Reports

Scott Porter

- Welcomed Monique Williams and William Stewart to the Commission Board.
- Sub-Committees will be discussed/decided at the next meeting
- We have a busy year ahead of us and it feels great to have a full Commission Board group

Tony Earnest

- Met with Lawis Taylor & Corey Rosemond for their sub-committee and everything is going well. There are no issues.
- Yard Waste is currently running service a week behind
- This year will be great

William Stewart

- Introduced himself to the group
- Spoke about his family and employment (McGriff Insurance)

Monique Williams

- Introduced herself to the group
- Spoke about her experience and working for Blue Cross Blue Shield where she has worn many hats

Brian Garrison

- Light month in safety. Salutes the entire department. Terminations or suspensions as a result of accidents are not taken lightly.

Motion: To Adjourn the Meeting:

End Time: 4:54pm

1st Motion – Tony Earnest

2nd Motion – Brian Garrison

Commissioners Approved (5-0)

Brian Garrison

Vice Chairman

A handwritten signature in black ink, appearing to be 'BG', is written over a solid horizontal line.

Date

510 REPORT
DECEMBER 31, 2024


		DECEMBER BUDGET	DECEMBER ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	MTD VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	1,486,807	-	2,308,076		
3	SANITATION FEES	-	2,811,980	-	3,968,713		
4	INTEREST INCOME	-	6,927	-	96,666		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	76,635	-	551,191		
7	OTHER INCOME	-	96,819	-	624,244		
8							
9	TOTAL REVENUES	-	4,479,167	-	7,548,890		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 552,523	593,342	3,131,804	3,196,260	\$ (64,456)	\$ (40,820)
13	SUBLET LABOR	-	-	-	758	(758)	-
14	SAFETY & TRAINING	835	97	5,010	1,788	3,222	738
15	EMPLOYEE AWARDS	26,000	17,613	55,000	54,326	674	8,387
16	SOCIAL SECURITY TAXES	40,278	43,919	237,191	236,745	447	(3,641)
17	RETIREMENT/ SCRS	96,930	87,424	570,809	558,291	12,518	9,506
18	UNEMPLOYMENT TAXES	861	202	5,072	930	4,142	659
19	EMPLOYEE WELLNESS	209	331	1,246	1,661	(415)	(122)
20	MEDICAL INSURANCE	130,000	138,784	803,334	783,169	20,165	(8,784)
21	WORKER'S COMP	20,833	20,157	124,998	239,168	(114,170)	676
22	LIABILITY INSURANCE	8,333	7,452	49,998	47,989	2,009	881
23	VEHICLE & PROPERTY INSURANCE	17,917	18,528	107,502	109,561	(2,059)	(611)
24	LANDFILL DISPOSAL	176,555	170,361	1,039,713	1,076,282	(36,569)	6,194
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	91,600	92,780	414,800	477,931	(63,131)	(1,180)
27	OPERATING SUPPLIES	5,833	2,518	34,998	17,506	17,492	3,315
28	DAMAGE REPAIRS & CLAIMS	5,833	2,108	34,998	26,454	8,544	3,725
29	TELEPHONE	6,000	6,080	36,000	35,403	597	(80)
30	FINES & ASSESSMENTS	830	6,565	4,980	6,588	(1,608)	(5,735)
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM & SAFETY CLOTHING	4,000	2,732	59,000	67,836	(8,836)	1,268
33	FUEL	83,971	74,341	503,827	441,013	62,814	9,630
34	LUBRICANTS	7,438	7,150	45,371	59,487	(14,116)	288
35	PARTS/OUTSIDE REPAIRS	74,380	62,728	453,717	510,111	(56,394)	11,652
36	TIRES	29,339	27,870	178,967	214,217	(35,250)	1,469
37	SHOP SUPPLIES	5,167	3,812	30,431	22,142	8,289	1,355
38	JANITORIAL SUPPLIES & SERVICES	835	3,416	5,010	12,204	(7,194)	(2,581)
39	BUILDINGS & GROUNDS	10,000	5,760	60,000	51,157	8,843	4,240
40	UTILITIES	8,000	10,146	48,000	52,282	(4,282)	(2,146)
41	SECURITY	5,000	3,420	30,000	21,215	8,785	1,580
42	ENVIRONMENTAL REPAIRS	500	899	3,000	4,546	(1,546)	(399)
43	DOT TESTING & COMPLIANCE	1,667	1,065	10,002	11,631	(1,629)	602
44	OFFICE SUPPLIES	13,750	9,406	82,500	71,939	10,561	4,344
45	PROFESSIONAL SERVICES	14,583	13,069	87,498	66,672	20,826	1,514
46	AUDIT FEES	-	-	17,000	21,400	(4,400)	-
47	BUSINESS LUNCHEON, MEETING,ETC	625	193	3,750	2,017	1,733	432
48	PROFESSIONAL DUES	83	-	502	1,597	(1,095)	83
49	BUSINESS TRAVEL	417	-	2,502	-	2,502	417
50	LEGAL ADVERTISING	250	-	1,500	-	1,500	250
51	TAX REFUNDS	1,000	3,435	2,500	3,435	(935)	(2,435)
55	DEBT SERVICE	-	-	-	-	-	-
56							
57	TOTAL OPERATIONAL EXPENSE	1,442,375	1,437,702	8,282,531	8,505,711	(223,180)	4,673
58							
59	EQUIPMENT (VEHICLES)	-	-	390,000	402,407	(12,407)	-
60	NON-EQUIP (CONT. CARTS, ETC.)	37,500	58,890	225,000	167,596	57,404	(21,390)
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	37,500	58,890	615,000	570,003	44,997	(21,390)
64							
65	TOTAL COMPANY WIDE EXPENSE	1,479,875	1,496,592	8,897,531	9,075,714	(178,183)	(16,717)
	OPERATIONS UNDER/(OVER) BUDGET					(223,180)	
	TOTAL UNDER/(OVER) BUDGET					\$ (178,183)	

APPROVED BY:

DATE:

01/28/2028

December 31, 2024

NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 38,681	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 20,461	TD BANK	1156000
TD - BOND ESCROW	\$ 27,722	TD BANK	1175000
TD - OPERATIONS	\$ 3,108,177	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 4,204,056		
APPROVED: 		DATE: 01/28/2025	

TAX COLLECTION SUMMARY 2024-2025 as of December 31, 2024

MONTH	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-24	99,953	106,284	65,539	45,745	1,667	1,761	0	0	167,159	153,790	13,368
Aug-24	95,409	72,475	32,160	46,425	1,592	0	6,563	6,870	135,723	125,770	9,953
Sep-24	92,419	87,381	30,695	59,640	0	2,397	0	-	123,114	149,418	(26,304)
Oct-24	112,465	104,361	103,954	88,000	3,206	759	6,563	6,870	226,188	199,990	26,198
Nov-24	441,440	272,346	926,385	535,410	1,989	0	0	0	1,369,815	807,756	562,058
Dec-24	1,486,807	1,553,154	2,811,980	3,146,467	0	824	0	0	4,298,787	4,700,444	(401,658)
Jan-25	-	-	-	-	-	-	-	-	-	-	-
Feb-25	-	-	-	-	-	-	-	-	-	-	-
Mar-25	-	-	-	-	-	-	-	-	-	-	-
Apr-25	-	-	-	-	-	-	-	-	-	-	-
May-25	-	-	-	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$ 2,328,493	\$ 2,196,001	\$ 3,970,713	\$ 3,921,687	\$ 8,453	\$ 5,741	\$ 13,125	\$ 13,740	\$ 6,320,785	\$ 6,137,169	\$ 183,616

M. J. [Signature]
01/24/2025

510 REPORT
JANUARY 31, 2025

		JANUARY BUDGET	JANUARY ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	MTD VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	3,678,735	-	5,986,811		
3	SANITATION FEES	-	6,348,361	-	10,317,074		
4	INTEREST INCOME	-	5,868	-	102,534		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	118,760	-	669,951		
7	OTHER INCOME	-	1,234,972	-	1,859,216		
8							
9	TOTAL REVENUES	-	11,386,695	-	18,935,585		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 562,145	605,736	3,693,950	3,801,996	\$ (108,047)	\$ (43,591)
13	SUBLET LABOR	-	190	-	948	(948)	(190)
14	SAFETY & TRAINING	835	(25)	5,845	1,763	4,082	860
15	EMPLOYEE AWARDS	2,000	1,885	57,000	56,210	790	115
16	SOCIAL SECURITY TAXES	40,278	44,659	277,469	281,404	(3,935)	(4,381)
17	RETIREMENT/ SCRS	96,930	110,174	667,739	668,466	(726)	(13,245)
18	UNEMPLOYMENT TAXES	861	2,025	5,933	2,954	2,979	(1,164)
19	EMPLOYEE WELLNESS	209	86	1,455	1,747	(292)	123
20	MEDICAL INSURANCE	149,445	169,333	952,779	952,502	277	(19,888)
21	WORKER'S COMP	20,833	27,032	145,831	266,199	(120,368)	(6,199)
22	LIABILITY INSURANCE	8,333	7,452	58,331	55,441	2,890	881
23	VEHICLE & PROPERTY INSURANCE	17,917	18,267	125,419	127,828	(2,409)	(350)
24	LANDFILL DISPOSAL	176,555	167,576	1,216,268	1,243,858	(27,590)	8,979
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	54,400	87,890	469,200	565,821	(96,621)	(33,490)
27	OPERATING SUPPLIES	5,833	4,341	40,831	21,846	18,985	1,492
28	DAMAGE REPAIRS & CLAIMS	5,833	1,059	40,831	27,514	13,317	4,774
29	TELEPHONE	6,000	6,255	42,000	41,659	341	(255)
30	FINES & ASSESSMENTS	870	1,354	5,850	7,941	(2,091)	(484)
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM & SAFETY CLOTHING	21,000	21,317	80,000	89,153	(9,153)	(317)
33	FUEL	83,971	77,903	587,798	518,917	68,881	6,068
34	LUBRICANTS	7,438	9,115	52,809	68,602	(15,793)	(1,677)
35	PARTS/OUTSIDE REPAIRS	74,380	115,998	528,097	626,109	(98,012)	(41,618)
36	TIRES	29,339	32,185	208,306	246,402	(38,096)	(2,846)
37	SHOP SUPPLIES	5,167	5,656	35,598	27,798	7,800	(489)
38	JANITORIAL SUPPLIES & SERVICES	835	1,635	5,845	13,839	(7,994)	(800)
39	BUILDINGS & GROUNDS	10,000	9,153	70,000	60,310	9,690	847
40	UTILITIES	8,000	11,588	56,000	63,870	(7,870)	(3,588)
41	SECURITY	5,000	3,870	35,000	25,085	9,915	1,130
42	ENVIRONMENTAL REPAIRS	500	-	3,500	4,546	(1,046)	500
43	DOT TESTING & COMPLIANCE	1,667	2,466	11,669	14,097	(2,428)	(799)
44	OFFICE SUPPLIES	13,750	14,482	96,250	86,421	9,829	(732)
45	PROFESSIONAL SERVICES	14,583	39,777	102,081	106,449	(4,368)	(25,194)
46	AUDIT FEES	-	-	17,000	21,400	(4,400)	-
47	BUSINESS LUNCHEON, MEETING,ETC	625	186	4,375	2,203	2,172	439
48	PROFESSIONAL DUES	83	-	585	1,597	(1,012)	83
49	BUSINESS TRAVEL	417	-	2,919	-	2,919	417
50	LEGAL ADVERTISING	250	-	1,750	-	1,750	250
51	TAX REFUNDS	1,000	1,945	3,500	5,380	(1,880)	(945)
55	DEBT SERVICE	1,460,800	1,460,800	1,460,800	1,460,800	-	-
56							
57	TOTAL OPERATIONAL EXPENSE	2,888,082	3,063,363	11,170,613	11,569,074	(398,461)	(175,281)
58							
59	EQUIPMENT (VEHICLES)	-	-	390,000	402,407	(12,407)	-
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	3,150	262,500	170,746	91,754	34,350
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	37,500	3,150	652,500	573,153	79,347	34,350
64							
65	TOTAL COMPANY WIDE EXPENSE	2,925,582	3,066,513	11,823,113	12,142,227	(319,114)	(140,931)
	OPERATIONS UNDER/(OVER) BUDGET					(398,461)	
	TOTAL UNDER/(OVER) BUDGET					\$ (319,114)	

APPROVED BY:


DATE:

2-25-25

TAX COLLECTION SUMMARY 2024-2025 as of January 31, 2025

MONTH	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-24	99,953	106,284	65,539	45,745	1,667	1,761	0	0	167,159	153,790	13,368
Aug-24	95,409	72,475	32,160	46,425	1,592	0	6,563	6,870	135,723	125,770	9,953
Sep-24	92,419	87,381	30,695	59,640	0	2,397	0	-	123,114	149,418	(26,304)
Oct-24	112,465	104,361	103,954	88,000	3,206	759	6,563	6,870	226,188	199,990	26,198
Nov-24	441,440	272,346	926,385	535,410	1,989	0	0	0	1,369,815	807,756	562,058
Dec-24	1,486,807	1,553,154	2,811,980	3,146,467	0	824	0	0	4,298,787	4,700,444	(401,658)
Jan-25	3,694,576	3,353,453	6,348,361	6,077,225	3,570	3,643	6,573	6,563	10,053,080	9,440,884	612,195
Feb-25	-	-	-	-	-	-	-	-	-	-	-
Mar-25	-	-	-	-	-	-	-	-	-	-	-
Apr-25	-	-	-	-	-	-	-	-	-	-	-
May-25	-	-	-	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$ 6,023,069	\$ 5,549,454	\$ 10,319,074	\$ 9,998,912	\$ 12,023	\$ 9,384	\$ 19,698	\$ 20,302	\$ 16,373,864	\$ 15,578,053	\$ 795,811

January 31, 2025

NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 49,696	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 20,461	TD BANK	1156000
TD - BOND ESCROW	\$ 1,157,809	TD BANK	1175000
TD - OPERATIONS	\$ 3,829,463	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 6,066,444		
APPROVED: 		DATE: 2-25-25	