



**July 30, 2024, COMMISSION MEETING MINUTES**

**Attendees:**

**Commissioners:** Tony Earnest  
Ken Ledford  
Scott Porter  
Brian Garrison

**Attendees:**

**Staff:** Steve Cole  
Laura Prichard  
Carmel Williams  
Kris Robertson  
Akayla Barton

**Third Party Attendees:**

Ed Paxton  
Residents

## Agenda Items:

### 1. Open Meeting:

Mr. Scott Porter called the meeting to order at 4:00 pm

### 2. Invocation:

**Steve Cole**

### 3. Approval of Minutes:

Last Meeting Minutes– June 25, 2024

#### Outcome:

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Ken Ledford**

**Commissioners Approved (4-0)**

## New Business:

### 4. Speakers: Ed Paxton

- For months, have been looking for really good things to say about Greater Greenville. Have 3 items, which seems to be a plus:
  - Community is being better served today than 10 years ago.
  - John Deer wheel loaders are huge improvements. They are more agile and quieter.
  - The side loaders make less noise than rear loaders that were previously branded.
- We are paying the bills but have no say so about the economic analysis, that needs to be changed.

### 5. Financial Review

**Laura Prichard**

#### **June 2024**

- Salaries year to date through the month of June were over budget \$333k. There were 4 pay periods in June.
- Landfill and Yard Waste for the month of June was \$189k and \$2,547k for the year. Total over budget YTD \$347k.
- Total disposal tonnage for June was 5,378 tons for a cost of \$147k.

- Yard waste cost for June was \$41k.
- Fleet cost for June was \$270k, this was over budget \$102k. YTD fleet cost was over budget \$355k.
- As of June 30, 2024, we were over budget \$2,638k. Capital expense YTD was over budget \$2,581k and operations expense was over budget \$57k.
- Tax Collection in June was \$131,576, last May was \$160,370. We are \$465k ahead of last year's collections.
- Bank balances at the end of June were \$9,919,634.

**Topic: Financial Review for June 2024**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Ken Ledford**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

**New Business:**

**6. Human Resources, Safety & Training**

**Steve Cole**

- As of July 30, 2024, we have 93 Operations employees, 1 Temporary Employees, 12 Maintenance employees and 12 Administrative employees for a total of 117 Active employees.
- 3 employees out on Medical Leave.
- 0 employees on Worker's Compensation.
- July Accident Review Meeting
  - 3 vehicle accidents, 2 at fault
  - 3 property damage incidents, 2 at fault

**3 Employees Terminated Prior to Meeting**

**1 for unrelated reason- Attendance**

**No Corrective Actions**

**New Business:**

**7. Administration**

**Steve Cole**

- We are currently working on getting old dumpsters repaired so we can build our inventory.
- We continue to add new customers based on CO permits we receive from Greenville County.
  - 222 Newly Developed Multi-Parcel & Single Parcel Properties
    - Approximately \$233,00 of Fees
- We expect to DHEC to issue the transfer station permit by the end of the week.

**FY 2025 Budget Capital Equipment**

- 2 Front Loaders – Both on Order, Delivery Expected in December
- 2 John Deere Tractors
  - Dobbs Equipment Quote - \$128,852 each
- 1 Flatbed
  - Velocity Quote - \$125,886
- 1 Automated Leaf Vac
  - Joe Johnson Equipment Quote - \$267,818

**Topic: Motion to Approve the Purchase of 2 John Deere Tractors for \$128,852**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

**Topic: Motion to Approve the Purchase of a New Flatbed for \$125,886**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Ken Ledford**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

**Topic: Motion to Approve the Purchase of a New Automated Leaf Vac \$267,818**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Tony Earnest**

**2<sup>nd</sup> Motion – Brian Garrison**

**Commissioners Approved (4-0)**

**Fiscal Year 2024**

**Rear Loader**

- Fuel: \$18,135.58
- Lubricant: \$1,031.42
- Tires: \$5,930.75
- Parts: \$7,379.25

**Total Cost: \$32,476.99**

**Side Loader**

- Fuel: \$19,446.70
- Lubricant: \$738.49
- Tires: \$4,489.73
- Parts: \$4,543.01

**Total Cost: \$28,002.51**

**Yearly Variance**

- Fuel: \$1,311.12
- Lubricant: \$292.93



- Tires: \$1,441.01
- Parts: \$2,836.24

**Total Cost: \$4,474.48**

### **Monthly Variance**

- Fuel: \$109.26
- Lubricant: \$24.41
- Tires: \$120.08
- Parts: \$236.35

**Total Cost: \$372.87**

## **8. Commissioner Committee Reports**

### **Scott Porter**

- Executive Session to briefly discuss Employee compensation.

### **Tony Earnest**

- Talked with LT & Corey; Everything was looking good as far as accidents and personal injuries.
- LT getting ready to train the fellows on Leaf Vacs, getting them ready for leaf season to take it head on while keeping up with it.
- As far as operations, Steve is doing a great job.

### **Ken Ledford**

- Medical wise, everything is going good.
- People can see how much equipment we had to buy and maintain while also keeping up with the vehicles.
- A lot of miles are put on those vehicles and it's hot weather, so there are more issues with those vehicles.
- Looking for a cold streak, at least around the 60's during the mornings.
- Paxton did say something that was right. "We are Better than we were 10 years ago."

### **Brian Garrison**

- Thank you, Steve, for the explanation about the efficiency of the transfer station and what it would bring us.
- Thanks for the overview about staffing, depending on your prospective, this is a huge or small operation that goes pound for pound when looking at all the man hours, work miles to serve lots of people and businesses in safe efficient manner.
- Thank you, Kris, on keeping ahead of development.

**Motion: To Enter Executive Session:**

**Topics:**

- **Employee Compensation**

**Time: 4:50 pm**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

**Motion: To Exit Executive Session:**

**Time: 5:18 pm**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Ken Ledford**

**2<sup>nd</sup> Motion – Brian Garrison**

**Commissioners Approved (4-0)**

**Motion: To Adjourn the Meeting:**

**End Time: 5:19 pm**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Ken Ledford**

Commissioners Approved (4-0)

*Scott Porter*

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Scott Porter

Chairman

*09/27/2024*

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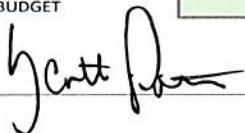
Date



510 REPORT  
JULY 31, 2024

		JULY BUDGET	JULY ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	MTD VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	99,953	-	99,953		
3	SANITATION FEES	-	63,539	-	63,539		
4	INTEREST INCOME	-	24,411	-	24,411		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	114,675	-	114,675		
7	OTHER INCOME	-	62,318	-	62,318		
8							
9	TOTAL REVENUES	-	364,896	-	364,896		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 542,532	563,616	542,532	563,616	\$ (21,084)	\$ (21,084)
13	SUBLET LABOR	-	-	-	-	-	-
14	SAFETY & TRAINING	835	884	835	884	(49)	(49)
15	EMPLOYEE AWARDS	2,000	4,955	2,000	4,955	(2,955)	(2,955)
16	SOCIAL SECURITY TAXES	42,515	41,380	42,515	41,380	1,136	1,136
17	RETIREMENT/ SCRS	102,315	99,580	102,315	99,580	2,735	2,735
18	UNEMPLOYMENT TAXES	909	158	909	158	751	751
19	EMPLOYEE WELLNESS	201	213	201	213	(12)	(12)
20	MEDICAL INSURANCE	141,667	132,711	141,667	132,711	8,956	8,956
21	WORKER'S COMP	20,833	21,984	20,833	21,984	(1,151)	(1,151)
22	LIABILITY INSURANCE	8,333	8,108	8,333	8,108	225	225
23	VEHICLE & PROPERTY INSURANCE	17,917	18,010	17,917	18,010	(93)	(93)
24	LANDFILL DISPOSAL	186,364	185,232	186,364	185,232	1,132	1,132
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	37,600	36,725	37,600	36,725	875	875
27	OPERATING SUPPLIES	5,833	1,049	5,833	1,049	4,784	4,784
28	DAMAGE REPAIRS & CLAIMS	5,833	8,008	5,833	8,008	(2,175)	(2,175)
29	TELEPHONE	6,000	5,948	6,000	5,948	52	52
30	FINES & ASSESSMENTS	830	12	830	12	819	819
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM & SAFETY CLOTHING	41,000	41,979	41,000	41,979	(979)	(979)
33	FUEL	88,636	77,260	88,636	77,260	11,376	11,376
34	LUBRICANTS	8,181	6,081	8,181	6,081	2,100	2,100
35	PARTS/OUTSIDE REPAIRS	81,817	79,240	81,817	79,240	2,577	2,577
36	TIRES	32,272	40,458	32,272	40,458	(8,186)	(8,186)
37	SHOP SUPPLIES	5,455	4,358	5,455	4,358	1,097	1,097
38	JANITORIAL SUPPLIES & SERVICES	835	3,200	835	3,200	(2,365)	(2,365)
39	BUILDINGS & GROUNDS	10,000	1,125	10,000	1,125	8,875	8,875
40	UTILITIES	8,000	8,258	8,000	8,258	(258)	(258)
41	SECURITY	5,000	3,195	5,000	3,195	1,805	1,805
42	ENVIRONMENTAL REPAIRS	500	1,010	500	1,010	(510)	(510)
43	DOT TESTING & COMPLIANCE	1,667	3,349	1,667	3,349	(1,682)	(1,682)
44	OFFICE SUPPLIES	13,750	12,609	13,750	12,609	1,141	1,141
45	PROFESSIONAL SERVICES	14,583	9,988	14,583	9,988	4,595	4,595
46	AUDIT FEES	-	-	-	-	-	-
47	BUSINESS LUNCHEON, MEETING,ETC	625	259	625	259	366	366
48	PROFESSIONAL DUES	84	-	84	-	84	84
49	BUSINESS TRAVEL	417	-	417	-	417	417
50	LEGAL ADVERTISING	250	-	250	-	250	250
51	TAX REFUNDS	-	-	-	-	-	-
55	DEBT SERVICE	-	-	-	-	-	-
56							
57	TOTAL OPERATIONAL EXPENSE	1,435,589	1,420,942	1,435,589	1,420,942	14,648	14,648
58							
59	EQUIPMENT (VEHICLES)	-	-	-	-	-	-
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	15,936	37,500	15,936	21,564	21,564
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	37,500	15,936	37,500	15,936	21,564	21,564
64							
65	TOTAL COMPANY WIDE EXPENSE	1,473,089	1,436,878	1,473,089	1,436,878	36,212	36,212
	OPERATIONS UNDER/(OVER) BUDGET					14,648	
	TOTAL UNDER/(OVER) BUDGET					\$ 36,212	

APPROVED BY:



DATE:

08/27/2024

TAX COLLECTION SUMMARY 2024-2025 as of July 31, 2024

MONTH	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-24	99,953	106,284	65,539	45,745	1,667	1,761	0	0	167,159	153,790	13,368
Aug-24	-	-	-	-	-	-	-	-	-	-	-
Sep-24	-	-	-	-	-	-	-	-	-	-	-
Oct-24	-	-	-	-	-	-	-	-	-	-	-
Nov-24	-	-	-	-	-	-	-	-	-	-	-
Dec-24	-	-	-	-	-	-	-	-	-	-	-
Jan-25	-	-	-	-	-	-	-	-	-	-	-
Feb-25	-	-	-	-	-	-	-	-	-	-	-
Mar-25	-	-	-	-	-	-	-	-	-	-	-
Apr-25	-	-	-	-	-	-	-	-	-	-	-
May-25	-	-	-	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>\$ 99,953</b>	<b>\$ 106,284</b>	<b>\$ 65,539</b>	<b>\$ 45,745</b>	<b>\$ 1,667</b>	<b>\$ 1,761</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 167,159</b>	<b>\$ 153,790</b>	<b>\$ 13,368</b>

*John R*  
8/27/2024



## July 31, 2024

NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 48,757	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 20,461	TD BANK	1156000
TD - BOND ESCROW	\$ 27,510	TD BANK	1175000
TD - OPERATIONS	\$ 7,379,596	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 8,485,338		
APPROVED: <i>[Signature]</i>		DATE: 8/27/2024	