



**October 22, 2024, COMMISSION MEETING MINUTES**

**Attendees:**

**Commissioners:**

Tony Earnest  
Ken Ledford  
Brian Garrison

**Attendees:**

**Staff:**

Steve Cole  
Laura Prichard  
Carmel Williams  
Akayla Barton  
Kendall Epps  
Brian Chambers

**Third Party Attendees:**

Ed Paxton  
David Davis

**Agenda Items:**

**1. Open Meeting:**

Mr. Ken Ledford called the meeting to order at 4:00 pm

**2. Invocation:**

**Brian Chambers**

**3. Approval of Minutes:**

Last Meeting Minutes– September 24, 2024

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (3-0)**

**New Business:**

**4. Speakers: Ed Paxton**

- Want to hire a competent and honest non-machinery marketing consultant, to assemble a comprehensive work unit cost comparison between rear/side loader waste hauling rigs.
  - Urgency on hiring before going forward with the Transfer Station.
- Good management goes deeper than adding up a bunch of numbers.
- We are in fact running a work organization here as supposed to a paper entity.

**5. Financial Review**

**Laura Prichard**

**September 2024**

- Salaries year to date through the month of September were under budget \$29k. There were 4 pay periods in September.
- Landfill and Yard Waste for the month of September was \$213k. Total under budget YTD \$8k.

- Total disposal tonnage for September was 6,676 tons for a cost of \$213k.
- Yard waste cost for September was \$41k.
- Fleet cost for September was \$194k, this was over budget \$8k.
- As of September 30, 2024, we were under budget \$101k. Capital expense YTD was under budget \$43k and operations expense was under budget \$58k.
- Tax Collection in September was \$123,114, last September was \$149,418. We are \$3k behind last year's collections.
- Bank balances at the end of September were \$6,463,984.

**Topic: Financial Review for September 2024**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Tony Ledford**

**Commissioners Approved (3-0)**

**New Business:**

**7. Human Resources, Safety & Training**

**Steve Cole**

- As of October 22, 2024, we have 102 Operations employees, 9 Temporary Employees, 12 Maintenance employees and 12 Administrative employees for a total of 126 Active employees.
- 3 employees out on Medical Leave.
- 0 employees on Worker's Compensation.
- October Accident Review Meeting (September Incidents)
  - 0 Vehicle Accidents
  - 0 At Fault Property Damage Incidents

**New Business:**

**8. Administration**

**Steve Cole**

- Our GO Bond Request passed unanimously in the Finance Committee Meeting last night.

- First Reading at Full Council will be November 5<sup>th</sup>
- Our Transfer Station Permit is “In Effect” on the SCDES E-permitting website.
  - An appeal was filed but not in accordance with SC Administration Law Court Guidelines, as a result, the Appeal was returned.
- We ordered 2 Front Loaders from The Pete Store. They will have E-Z Pack 44 Yard Bodies and be delivered before the second week of January.
- We are getting quotes for E-Z Pack Side Loaders on Peterbilt Chassis for next fiscal year.
  - E-Z Pack 33 Yard Bodies will hold more than our current side loaders and have better availability.
- We are working on Wednesday’s Yard Waste routes. It takes about a week to complete one day’s routes due to all the storm debris.
  - We will work on oversized material once we make a full pass through the district.

## **9. Commissioner Committee Reports**

### **Tony Earnest**

- Met with LT and Corey, talked about leaf season.
  - Hired new employees that are currently in training.
- We are in the middle of a big mess with Yard Waste with all the fallen trees.
- They are getting everything coordinated and out of the way.

### **Ken Ledford**

- Hate to see equipment breaking.
- Great working with Brian and Kendall.
- Great presentation, obviously Greater Greenville is growing so much. Transfer station will save us a lot of money.

**Brian Garrison**

- Nothing on Planning & Development.
- Safety continues a broken record.
- Great presentation, obvious that this project had a lot of thought put into it.

**Motion: To Adjourn the Meeting:**

**End Time: 4:40 pm**

**1<sup>st</sup> Motion – Brian Garrison**

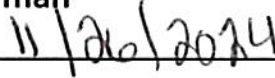
**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (3-0)**



\_\_\_\_\_  
**Scott Porter**

**Chairman**



\_\_\_\_\_  
**Date**



510 REPORT  
OCTOBER 31, 2024

		OCTOBER BUDGET	OCTOBER ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	MTD VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	112,465	-	382,377		
3	SANITATION FEES	-	103,954	-	230,348		
4	INTEREST INCOME	-	14,365	-	78,885		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	116,115	-	389,790		
7	OTHER INCOME	-	145,634	-	416,986		
8							
9	TOTAL REVENUES	-	492,533	-	1,498,385		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 550,520	623,266	2,075,537	2,119,290	\$ (43,753)	\$ (72,746)
13	SUBLET LABOR	-	-	-	297	(297)	-
14	SAFETY & TRAINING	835	-	3,340	1,547	1,793	835
15	EMPLOYEE AWARDS	2,000	17,305	27,000	30,229	(3,229)	(15,305)
16	SOCIAL SECURITY TAXES	42,515	46,320	161,111	156,856	4,256	(3,805)
17	RETIREMENT/ SCRS	102,315	113,577	387,720	382,864	4,856	(11,262)
18	UNEMPLOYMENT TAXES	909	170	3,445	545	2,900	739
19	EMPLOYEE WELLNESS	209	438	828	1,096	(268)	(229)
20	MEDICAL INSURANCE	130,000	121,121	543,334	510,348	32,986	8,879
21	WORKER'S COMP	20,833	87,676	83,332	201,260	(117,928)	(66,843)
22	LIABILITY INSURANCE	8,333	8,108	33,332	32,430	902	225
23	VEHICLE & PROPERTY INSURANCE	17,917	18,534	71,668	72,838	(1,170)	(617)
24	LANDFILL DISPOSAL	186,364	212,185	706,220	752,511	(46,291)	(25,821)
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	68,000	167,760	207,600	282,111	(74,511)	(99,760)
27	OPERATING SUPPLIES	5,833	2,860	23,332	11,038	12,294	2,973
28	DAMAGE REPAIRS & CLAIMS	5,833	2,619	23,332	19,291	4,041	3,214
29	TELEPHONE	6,000	6,177	24,000	23,366	634	(177)
30	FINES & ASSESSMENTS	830	-	3,320	23	3,297	830
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM & SAFETY CLOTHING	4,000	6,057	51,000	57,988	(6,988)	(2,057)
33	FUEL	83,971	83,007	331,220	295,985	35,235	964
34	LUBRICANTS	7,438	10,334	30,495	40,055	(9,560)	(2,896)
35	PARTS/OUTSIDE REPAIRS	74,380	84,693	304,957	330,833	(25,876)	(10,313)
36	TIRES	24,339	28,193	120,289	152,540	(32,251)	(3,854)
37	SHOP SUPPLIES	5,455	793	20,670	15,789	4,881	4,662
38	JANITORIAL SUPPLIES & SERVICES	835	1,529	3,340	11,369	(8,029)	(694)
39	BUILDINGS & GROUNDS	10,000	13,810	40,000	29,251	10,749	(3,810)
40	UTILITIES	8,000	7,222	32,000	32,848	(848)	778
41	SECURITY	5,000	3,920	20,000	14,525	5,475	1,080
42	ENVIRONMENTAL REPAIRS	500	654	2,000	3,242	(1,242)	(154)
43	DOT TESTING & COMPLIANCE	1,667	623	6,668	6,540	128	1,044
44	OFFICE SUPPLIES	13,750	11,779	55,000	50,960	4,040	1,971
45	PROFESSIONAL SERVICES	14,583	10,084	58,332	42,146	16,186	4,499
46	AUDIT FEES	-	-	17,000	21,400	(4,400)	-
47	BUSINESS LUNCHEON, MEETING, ETC	625	297	2,500	1,450	1,050	328
48	PROFESSIONAL DUES	84	843	336	1,333	(997)	(759)
49	BUSINESS TRAVEL	417	-	1,668	-	1,668	417
50	LEGAL ADVERTISING	250	-	1,000	-	1,000	250
51	TAX REFUNDS	500	-	500	-	500	500
55	DEBT SERVICE	-	-	-	-	-	-
56							
57	TOTAL OPERATIONAL EXPENSE	1,405,040	1,691,956	5,477,426	5,706,193	(228,768)	(286,915)
58							
59	EQUIPMENT (VEHICLES)	-	7,150	390,000	401,520	(11,520)	(7,150)
60	NON-EQUIP (CONT, CARTS, ETC.)	18,750	1,634	168,750	104,306	64,444	17,116
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	18,750	8,784	558,750	505,826	52,924	9,966
64							
65	TOTAL COMPANY WIDE EXPENSE	1,423,790	1,700,740	6,036,176	6,212,019	(175,843)	(276,950)
	OPERATIONS UNDER/(OVER) BUDGET					(228,768)	
	TOTAL UNDER/(OVER) BUDGET					\$ (175,843)	

APPROVED BY:

*Scott Pate*

DATE:

11/26/2024

TAX COLLECTION SUMMARY 2024-2025 as of October 31, 2024

MONTH	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-24	99,953	106,284	65,539	45,745	1,667	1,761	0	0	167,159	153,790	13,368
Aug-24	95,409	72,475	32,160	46,425	1,592	0	6,563	6,870	135,723	125,770	9,953
Sep-24	92,419	87,381	30,695	59,640	0	2,397	0	-	123,114	149,418	(26,304)
Oct-24	112,465	104,361	103,954	88,000	3,206	759	6,563	6,870	226,188	199,990	26,198
Nov-24	-	-	-	-	-	-	-	-	-	-	-
Dec-24	-	-	-	-	-	-	-	-	-	-	-
Jan-25	-	-	-	-	-	-	-	-	-	-	-
Feb-25	-	-	-	-	-	-	-	-	-	-	-
Mar-25	-	-	-	-	-	-	-	-	-	-	-
Apr-25	-	-	-	-	-	-	-	-	-	-	-
May-25	-	-	-	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>\$ 400,246</b>	<b>\$ 370,501</b>	<b>\$ 232,348</b>	<b>\$ 239,810</b>	<b>\$ 6,464</b>	<b>\$ 4,917</b>	<b>\$ 13,125</b>	<b>\$ 13,740</b>	<b>\$ 652,183</b>	<b>\$ 628,968</b>	<b>\$ 23,215</b>



## October 31, 2024

NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 22,418	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 20,461	TD BANK	1156000
TD - BOND ESCROW	\$ 27,641	TD BANK	1175000
TD - OPERATIONS	\$ 3,637,446	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 4,716,981		
APPROVED: <i>Lyette Portus</i>		DATE: 11/26/2024	