



September 24, 2024, COMMISSION MEETING MINUTES

Attendees:

Commissioners:

Tony Earnest
Ken Ledford
Scott Porter
Brian Garrison

Attendees:

Staff:

Steve Cole
Laura Prichard
Carmel Williams
Kris Robertson
Akayla Barton
Brian Chambers

Third Party Attendees:

Ed Paxton
David Davis
Jessie Turner – Potential
Commissioner
Residents

Agenda Items:

1. Open Meeting:

Mr. Scott Porter called the meeting to order at 4:00 pm

2. Invocation:

Brian Chambers

3. Approval of Minutes:

Last Meeting Minutes– August 27, 2024

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Tony Earnest

Commissioners Approved (4-0)

4. Audit Presentation – Greene, Finney, Cauley, LLP

David Phillips

New Business:

5. Speakers: Ed Paxton

- Do you honestly believe an auditor is going to come in here and bring up some negatives and endanger the commission? Do you not remember Exon?
- The commission has been fed a bunch of “hooey” about having to go to the side loaders and transfer houses because, we can’t get any labor. I have heard this for years.
 - Never see the problem if you just pay the price.
 - Time to face the fact, we don’t have a detailed analysis and or justification having to do with the transfer houses.
- I think maybe you all have bought into something that you don’t know what you got into.

6. Financial Review

Laura Prichard

August 2024

- Salaries year to date through the month of July were over budget \$21k. There were 5 pay periods in July.
- Landfill and Yard Waste for the month of July was \$185k. Total under budget YTD \$1k.
- Total disposal tonnage for July was 6,852 tons for a cost of \$185k.
- Yard waste cost for July was \$37k.
- Fleet cost for July was \$203k, this was under budget \$8k.
- As of July 31, 2024, we were under budget \$36k. Capital expense YTD was under budget \$21k and operations expense was under budget \$15k.
- Tax Collection in July was \$167,159, last July was \$153,790. We are \$13k ahead of last year's collections.
- Bank balances at the end of July were \$8,485,338.

Topic: Financial Review for August 2024

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (4-0)

New Business:

7. Human Resources, Safety & Training

Steve Cole

- As of September 24, 2024, we have 92 Operations employees, 1 Temporary Employees, 11 Maintenance employees and 11 Administrative employees for a total of 114 Active employees.
- 3 employees out on Medical Leave.
- 0 employees on Worker's Compensation.
- September Accident Review Meeting (July & August Incidents)
 - 0 Vehicle Accidents

- 3 At Fault Property Damage Incidents
- 1 Employee received a written warning**
- 2 Employees received verbal warnings**
- All 3 Employees lost eligibility for their driver incentive bonus**

New Business:

8. Administration

Steve Cole

- We were notified today that the front loaders ordered in November 2023 will not be delivered until May 2025.
 - We are looking at other options as we need front loaders sooner rather than later
 - We have a quote from Pac-Tech and plan to visit their plant in Minnesota as they are a factory direct company
- Our attorney, Carl Muller, is looking over the proposed agreement for the sale of the old Groce Rd Landfill and making necessary changes
 - We should be able to execute the contract by the next Commission meeting
- Kris and I continue to work on and clean up the front loader routes. We hope to have new route sheets for drivers by end of next week.
- We are looking to purchase 3 Automated Leaf Vacs
 - We would lease the units through TD. We have a lease line of credit
 - The lease on 3 units would run around \$180k per year
 - We currently spend approximately \$130k on temp labor for leaf season, net cost of leaf vac lease would be approximately \$50k
 - With the additional automated leaf vacs, the temps would not be necessary

Topic: Motion to Purchase 3 Leaf Vacs \$180k

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Brian Garrison

Commissioners Approved (4-0)

9. Commissioner Committee Reports

Scott Porter

- Steve and I met with the representative Chandra Dillard a few weeks ago, had a lengthy meeting and discussed operations/plans while catching her up to speed.
- Reached out to Senator Allen several times and he has failed to return my call.
 - Staying in touch with everybody about what our current operations and plans are going forward.
- As far as legal matters, it is going as we expected it would, nothing earth shattering.
- Will keep everybody posted about anything coming up in the near future.

Tony Earnest

- Leaf season is almost on us.
- Spoke with LT and Corey, in about 2 weeks from now, will be hiring some Temps and get them trained.
- Have Employee Appreciation coming up October 3rd, looking forward to that.

- Get to walk around to talk and thank everyone for all the hard work they do.

Ken Ledford

- Talked to Brian and Kendall, proud of the guys down at the shop.
 - All the repairs are in-house.
 - They get all the trucks back out on the road, with all equipment fixed.
- Doing a super, super job.
- Nothing on medical.

Brian Garrison

- Kudos to Brian and Tracy on safety.
 - Systematically doing something right.
- Presentation on the audit is about as clear and precise as you could make the context.

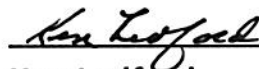
Motion: To Adjourn the Meeting:

End Time: 4:43 pm

1st Motion – Brian Garrison

2nd Motion – Tony Earnest

Commissioners Approved (4-0)



Ken Ledford

Vice Chairman

10-22-21

Date

510 REPORT
SEPTEMBER 30, 2024

		SEPTEMBER	SEPTEMBER	YTD	YTD	YTD	MTD
		BUDGET	ACTUAL	BUDGET	ACTUAL	VARIANCE	VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	76,695	-	269,912		
3	SANITATION FEES	-	30,695	-	126,394		
4	INTEREST INCOME	-	18,593	-	64,520		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	74,760	-	273,675		
7	OTHER INCOME	-	146,330	-	271,352		
8							
9	TOTAL REVENUES	-	347,073	-	1,005,852		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 505,014	458,053	1,525,017	1,496,024	\$ 28,993	\$ 46,960
13	SUBLET LABOR	-	-	-	297	(297)	-
14	SAFETY & TRAINING	835	40	2,505	1,547	958	795
15	EMPLOYEE AWARDS	21,000	7,005	25,000	12,924	12,076	13,995
16	SOCIAL SECURITY TAXES	38,040	33,976	118,596	110,535	8,060	4,065
17	RETIREMENT/ SCRS	91,545	83,645	285,405	269,287	16,118	7,900
18	UNEMPLOYMENT TAXES	813	110	2,536	375	2,161	703
19	EMPLOYEE WELLNESS	209	167	619	658	(39)	42
20	MEDICAL INSURANCE	130,000	123,319	413,334	389,226	24,108	6,681
21	WORKER'S COMP	20,833	17,708	62,499	113,584	(51,085)	3,125
22	LIABILITY INSURANCE	8,333	8,108	24,999	24,323	676	225
23	VEHICLE & PROPERTY INSURANCE	17,917	18,284	53,751	54,304	(553)	(367)
24	LANDFILL DISPOSAL	166,746	172,400	519,856	540,326	(20,470)	(5,654)
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	54,400	40,530	139,600	114,351	25,249	13,870
27	OPERATING SUPPLIES	5,833	5,260	17,499	8,178	9,321	573
28	DAMAGE REPAIRS & CLAIMS	5,833	1,380	17,499	16,673	826	4,453
29	TELEPHONE	6,000	5,619	18,000	17,189	811	381
30	FINES & ASSESSMENTS	830	12	2,490	23	2,467	819
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM & SAFETY CLOTHING	3,000	2,129	47,000	51,930	(4,930)	871
33	FUEL	79,307	65,990	247,249	212,978	34,271	13,317
34	LUBRICANTS	7,438	7,607	23,057	29,720	(6,663)	(169)
35	PARTS/OUTSIDE REPAIRS	74,380	87,712	230,577	246,140	(15,563)	(13,332)
36	TIRES	24,339	32,205	95,950	124,347	(28,397)	(7,866)
37	SHOP SUPPLIES	4,880	2,083	15,215	14,996	219	2,797
38	JANITORIAL SUPPLIES & SERVICES	835	2,736	2,505	9,840	(7,335)	(1,901)
39	BUILDINGS & GROUNDS	10,000	8,190	30,000	15,441	14,559	1,810
40	UTILITIES	8,000	8,421	24,000	25,626	(1,626)	(421)
41	SECURITY	5,000	3,540	15,000	10,605	4,395	1,460
42	ENVIRONMENTAL REPAIRS	500	-	1,500	2,588	(1,088)	500
43	DOT TESTING & COMPLIANCE	1,667	1,565	5,001	5,917	(916)	102
44	OFFICE SUPPLIES	13,750	13,517	41,250	39,181	2,069	233
45	PROFESSIONAL SERVICES	14,583	10,527	43,749	32,061	11,688	4,056
46	AUDIT FEES	-	-	17,000	21,400	(4,400)	-
47	BUSINESS LUNCHEON, MEETING,ETC	625	380	1,875	1,154	721	245
48	PROFESSIONAL DUES	84	490	252	490	(238)	(406)
49	BUSINESS TRAVEL	417	-	1,251	-	1,251	417
50	LEGAL ADVERTISING	250	-	750	-	750	250
51	TAX REFUNDS	-	-	-	-	-	-
55	DEBT SERVICE	-	-	-	-	-	-
56							
57	TOTAL OPERATIONAL EXPENSE	1,323,236	1,222,708	4,072,385	4,014,238	58,148	100,528
58							
59	EQUIPMENT (VEHICLES)	250,000	257,703	390,000	394,370	(4,370)	(7,703)
60	NON-EQUIP (CONT, CARTS, ETC.)	75,000	84,085	150,000	102,671	47,329	(9,085)
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	325,000	341,789	540,000	497,041	42,959	(16,789)
64							
65	TOTAL COMPANY WIDE EXPENSE	1,648,236	1,564,497	4,612,385	4,511,279	101,106	83,739
	OPERATIONS UNDER/(OVER) BUDGET					58,148	
	TOTAL UNDER/(OVER) BUDGET					\$ 101,106	

APPROVED BY:

Mark L. Ford

DATE:

10-22-24

September 30, 2024

NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 29,665	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 20,461	TD BANK	1156000
TD - BOND ESCROW	\$ 27,597	TD BANK	1175000
TD - OPERATIONS	\$ 5,377,247	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 6,463,984		

APPROVED: *Mark Lodge*

DATE: 10-22-24

TAX COLLECTION SUMMARY 2024-2025 as of September 30, 2024

MONTH	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-24	99,953	106,284	65,539	45,745	1,667	1,761	0	0	167,159	153,790	13,368
Aug-24	95,409	72,475	32,160	46,425	1,592	0	6,563	6,870	135,723	125,770	9,953
Sep-24	92,419	87,381	30,695	59,640	0	2,397	0	-	123,114	149,418	(26,304)
Oct-24	-	-	-	-	-	-	-	-	-	-	-
Nov-24	-	-	-	-	-	-	-	-	-	-	-
Dec-24	-	-	-	-	-	-	-	-	-	-	-
Jan-25	-	-	-	-	-	-	-	-	-	-	-
Feb-25	-	-	-	-	-	-	-	-	-	-	-
Mar-25	-	-	-	-	-	-	-	-	-	-	-
Apr-25	-	-	-	-	-	-	-	-	-	-	-
May-25	-	-	-	-	-	-	-	-	-	-	-
Jun-25	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$ 287,781	\$ 266,140	\$ 128,394	\$ 151,810	\$ 3,258	\$ 4,158	\$ 6,563	\$ 6,870	\$ 425,996	\$ 428,978	\$ (2,983)

Heidi Longford