



**August 22nd, 2023, COMMISSION MEETING MINUTES**

**Attendees:**

**Commissioners:**

Scott Porter  
Tony Earnest  
Ken Ledford  
Brian Garrison

**Attendees:**

**Staff:**

Steve Cole  
Carmel Williams  
Laura Prichard  
Brian Chambers  
Kris Robertson  
Dennis Hampton  
Stacy Wood

**Third Party Attendees:**

Ed Paxton

## **Agenda Items:**

### **1. Open Meeting:**

Mr. Scott Porter called the meeting to order at 4:00 pm

### **2. Invocation:**

**Dennis Hampton**

### **3. Approval of Minutes:**

Last Meeting Minutes– July 25th, 2023

### **Outcome:**

**Accepted.**

**1<sup>st</sup> Motion – Brian Garrison**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

## **New Business:**

### **4. Speakers:**

**Ed Paxton- Resident**

- Concerned about the expenses of the new Automated Side Loaders costing the company a lot of money for tires & brakes further down the road.
- Stated that the Commission has a duty solely to its customers and not to the equipment suppliers/vendors.

### **7. Financial Review**

**Laura Prichard**

**August 2023**

- Salaries for the month of July and year to date were under budget \$11k. There were 4 pay periods in July.
- Landfill, Recycling and Yard Waste for the month of July and YTD was \$193k. Total over budget YTD \$18k.
- Total disposal tonnage for July was 5,993 tons for a total cost of \$193k.
- Yard waste cost for July was \$54k.
- Fleet cost for July was \$175k this was under budget \$3k.

- As of July 31, 2023, we were under budget \$231k. Capital expense YTD and MTD was over budget \$1,031k and operations expense was under budget \$231k.
- Tax Collection in July was \$153,790, last July was \$121,335. We are \$32k ahead of last year's collections.
- Bank balances at the end of July were \$10,106,604.

**Topic: Financial Review for July 2023**

**Outcome:**

**Accepted.**

**1<sup>st</sup> Motion –Ken Ledford**

**2<sup>nd</sup> Motion – Tony Earnest**

**Commissioners Approved (4-0)**

**New Business:**

**8. Human Resources, Safety & Training**

**Steve Cole**

- As of August 22nd, 2023, we have 107 Operations employees, 5 Temporary Employees, 11 Maintenance employees and 12 Administrative employees for a total of 130 employees.
- 0 employees out on Medical Leave.
- 1 employee on Worker's Compensation.
- Vehicular accidents & property damage incidents in June 2023.
  - 0 vehicle accidents
  - 7 Property Damage Incidents with 2 at fault
    - 1 week suspension issued + 1-day mandatory driver training issued to 1 employee.
    - 2 written warnings issued: 1 issued to employee due to receiving a warning ticket for speeding.
- Safety Update: 34 employees completed First Aid/CPR Training led by Safety Manager: Tracy Haynes
- Training Update:
  - Luis Calderon Fuentes (Maintenance-SHOP Employee) earned his CDL Class A License

- Maurice Williams (Yard Waste-Operations Employee) earned his CDL Class B License
- The Bi-weekly Shaved Ice Event for employees will be held on 8/23/2023 between 12pm to 4pm onsite.

#### **New Business:**

#### **9. Maintenance**

**Dennis Hampton  
July**

- |  |        |
|--|--------|
| • Total Work Orders                    | 272    |
| • Preventative Maintenance Work Orders | 134    |
| • Total Gallons for Fuel               | 24,534 |
| • We received 2 more side loaders.     |        |

#### **New Business:**

#### **10. Administration**

**Steve Cole**

- We have 11 Side Loaders on route as of yesterday.
  - We plan to have 2 more on the road within the next 2 weeks.
  - We have received 16 side loaders as of today and expect the last 2 within the next 2 weeks.
- The Hwy 124 BZA Hearing was today at 9:30. We expect a decision within a week or two.
- Delivery of the 2 new tractors has been delayed until the end of September.
- Automated Leaf Vacs should be delivered by the first of September.

#### **11. Commissioner Committee Reports**

##### **Brian Garrison**

- No Planning & Development Meeting occurred.
- The Safety Meeting continues to provide a fair process for all employees.
- Appreciated Ed Paxton for mentioning his tire concerns and will consider everything mentioned as well as discuss with our drivers.

### Scott Porter

- The Appeal Hearing was short & sweet today. The Judge will most likely return with a quick ruling as there was not a lot of argument.
- We have been having a bear problem with trash cans (Paris Mtn. area).
  - Steve Cole mentioned a demo of a bear proof trash can coming up soon. We may try this to see if it works.

### Tony Earnest

- Thanked Steve & Laura for covering his Operations & Human Resources Reports.
- Life is good at Greater Greenville Sanitation.

### Ken Ledford

- CPR saves lives and it is important to take care of our health.
- Mentioned one of GGSC employees had a life saving surgery and the benefits of a calcium score test being performed as we age to be aware of any health concerns.
- Glad that GGSC has not had any issues with employees working out in this extreme heat as we are helping to ensure that employees are hydrated.
- Appreciates everyone's hard work.

**Motion: To Adjourn the Meeting:**

**End Time: 4:27 pm**

**1<sup>st</sup> Motion – Ken Ledford**

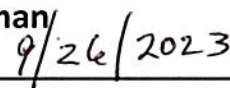
**2<sup>nd</sup> Motion – Brian Garrison**

**Commissioners Approved (4-0)**



**Scott Porter**

**Chairman**



**Date**



510 REPORT  
AUGUST 31, 2023

		AUGUST BUDGET	AUGUST ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE
1	REVENUES					
2	PROPERTY TAXES	-	70,064	-	151,637	
3	SANITATION FEES	-	46,425	-	92,170	
4	INTEREST INCOME	-	22,929	-	38,191	
5	RECYCLING REVENUE	-	-	-	-	
6	SUBSCRIPTION SERVICES	-	74,530	-	190,475	
7	OTHER INCOME	-	165,216	-	231,879	
8						
9	TOTAL REVENUES	-	379,163	-	704,352	
10						
11	OPERATIONAL EXPENSES					
12	SALARIES	\$ 521,898	584,202	1,005,571	1,057,015	\$ (51,444)
13	SUBLET LABOR	-	-	-	-	-
14	SAFETY & TRAINING	835	4,413	1,670	8,888	(7,218)
15	EMPLOYEE AWARDS	2,000	8,710	4,000	12,444	(8,444)
16	SOCIAL SECURITY TAXES	40,743	43,208	77,198	78,187	(989)
17	RETIREMENT/ SCRS	98,050	108,447	185,779	195,609	(9,830)
18	UNEMPLOYMENT TAXES	913	1,834	1,731	1,904	(173)
19	EMPLOYEE WELLNESS	228	129	433	258	175
20	MEDICAL INSURANCE	112,500	116,106	225,000	239,941	(14,941)
21	WORKER'S COMP	20,835	18,003	41,650	34,328	7,322
22	LIABILITY INSURANCE	7,500	7,906	15,000	15,813	(813)
23	VEHICLE & PROPERTY INSURANCE	14,585	17,864	29,150	38,031	(8,881)
24	LANDFILL DISPOSAL	150,000	172,784	285,000	311,442	(26,442)
25	RECYCLING DISPOSAL	-	-	-	-	-
26	YARDWASTE PROCESSING	40,000	66,014	80,000	120,081	(40,081)
27	OPERATING SUPPLIES	5,000	17,163	10,000	23,703	(13,703)
28	DAMAGE REPAIRS & CLAIMS	5,420	6,240	10,840	11,895	(1,055)
29	TELEPHONE	5,420	5,047	10,840	10,925	(85)
30	FINES & ASSESSMENTS	830	-	1,660	-	1,660
31	LANDFILL CLOSURE	-	-	-	-	-
32	UNIFORM RENTAL	6,200	3,131	25,200	22,065	3,135
33	FUEL	89,062	95,418	168,750	162,205	6,545
34	LUBRICANTS	7,308	7,381	13,846	12,995	851
35	PARTS/OUTSIDE REPAIRS	70,793	111,139	134,134	181,760	(47,626)
36	TIRES	32,428	30,207	61,442	62,293	(851)
37	SHOP SUPPLIES	5,481	11,946	10,385	13,986	(3,601)
38	JANITORIAL SUPPLIES & SERVICES	835	597	1,670	1,287	383
39	BUILDINGS & GROUNDS	10,000	6,798	20,000	9,833	10,167
40	UTILITIES	7,000	7,738	14,000	15,345	(1,345)
41	SECURITY	7,000	7,381	14,000	13,702	299
42	ENVIRONMENTAL REPAIRS	500	847	1,000	1,369	(369)
43	DOT TESTING & COMPLIANCE	1,250	1,244	2,500	1,604	896
44	OFFICE SUPPLIES	12,917	16,358	25,834	28,393	(2,559)
45	PROFESSIONAL SERVICES	14,585	12,913	29,150	22,361	6,789
46	AUDIT FEES	-	-	-	-	-
47	BUSINESS LUNCHEON, MEETING, ETC	625	147	1,250	374	876
48	PROFESSIONAL DUES	84	-	168	-	168
49	BUSINESS TRAVEL	417	-	834	-	834
50	LEGAL ADVERTISING	125	-	250	-	250
51	TAX REFUNDS	-	-	-	-	-
55	DEBT SERVICE	233,452	-	466,904	-	466,904
56						
57	TOTAL OPERATIONAL EXPENSE	1,526,820	1,491,314	2,976,838	2,710,035	266,803
58						
59	EQUIPMENT (VEHICLES)	210,000	384,539	210,000	1,426,199	(1,216,199)
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	43,826	75,000	70,775	4,225
61	BUILDING PROJECTS	-	-	-	-	-
62						
63	TOTAL CAPITAL EXPENSE	247,500	428,366	285,000	1,496,974	(1,211,974)
64						
65	TOTAL COMPANY WIDE EXPENSE	1,774,320	1,919,680	3,261,838	4,207,009	(945,171)
	OPERATIONS UNDER/(OVER) BUDGET					266,803
	TOTAL UNDER/(OVER) BUDGET					\$ (945,171)

APPROVED BY:

*Tony Earnest*

DATE:

*9/26/2023*

TAX COLLECTION SUMMARY 2023-2024 AS OF August 31, 2023

	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-23	106,284.18	77,566.93	45,745.00	42,425.00	1,761.23	1,342.61	0.00	0.00	153,790.41	121,334.54	32,455.87
Aug-23	72,475.07	83,657.99	46,425.00	39,855.00	0.00	1,348.91	6,869.76	6,993.61	125,769.83	131,855.51	(6,085.68)
Sep-23	-	-	-	-	-	-	-	-	-	-	-
Oct-23	-	-	-	-	-	-	-	-	-	-	-
Nov-23	-	-	-	-	-	-	-	-	-	-	-
Dec-23	-	-	-	-	-	-	-	-	-	-	-
Jan-24	-	-	-	-	-	-	-	-	-	-	-
Feb-24	-	-	-	-	-	-	-	-	-	-	-
Mar-24	-	-	-	-	-	-	-	-	-	-	-
Apr-24	-	-	-	-	-	-	-	-	-	-	-
May-24	-	-	-	-	-	-	-	-	-	-	-
Jun-24	-	-	-	-	-	-	-	-	-	-	-
TOTALS	178,759.25	161,224.92	92,170.00	82,280.00	1,761.23	2,691.52	6,869.76	6,993.61	279,560.24	253,190.05	26,370.19



August 31, 2023			
NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 38,315	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 461	TD BANK	1156000
TD - BOND ESCROW	\$ 1,315,224	TD BANK	1175000
TD - OPERATIONS	\$ 5,975,982	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 8,338,996		
APPROVED: <i>Tommy Carroll</i>		DATE: <i>9/26/2023</i>	

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