



February 27, 2024, COMMISSION MEETING MINUTES

Attendees:

Commissioners:

Tony Earnest
Ken Ledford
Scott Porter
Brian Garrison

Attendees:

Staff:

Steve Cole
Carmel Williams
Kris Robertson
Laura Prichard
Brian Chambers
Kendall Epps

Third Party Attendees:

Ed Paxton
David Davis
Resident

Agenda Items:

1. Open Meeting:

Mr. Scott Porter called the meeting to order at 3:58 pm

2. Invocation:

Brian Chambers

3. Approval of Minutes:

Last Meeting Minutes– January 23, 2024

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Tony Earnest

Commissioners Approved (4-0)

New Business:

4. Speakers:

David Davis- Resident

- Sent a Letter to Mr. Mitchell and Commissioner Scott Porter regarding the previous mention ditch issues and solutions for the concerns. The County & Engineering department will work alongside the Commissioner to alleviate the problem.
- Mentioned having concerns over the approval process of Greater Greenville Sanitation purchasing new trucks/equipment. Suggested that the organization be more prudent when making those decisions.
 - Commissioner Scott Porter and Executive Director discussed with Davis that there are a lot of steps that go into the decision-making process of deciding on purchases of equipment/trucks before the final decision is rendered.

5. Financial Review

Laura Prichard

January 2024

- Salaries year to date through the month of January were over budget \$342k. Total salary and sublet labor for the month of January was over budget \$343k. There were 5 pay periods in January.

- Landfill and Yard Waste for the month of January was \$189k and \$1,459k for the year. Total over budget YTD \$134k.
- Total disposal tonnage for January was 7,121 tons for a cost of \$151k.
- Yard waste cost for January was \$38k.
- Fleet cost for January was \$189k this was under budget \$11k. YTD fleet cost was over budget \$1085k.
- As of January 31, 2024, we were over budget \$2,862k. Capital expense YTD was over budget \$2,370k and operations expense was over budget \$580k.
- Tax Collection in January was \$9,440,884, last January was \$8,901,349. We are \$540k ahead of last year's collections.
- Bank balances at the end of January were \$4,298,260.

Topic: Financial Review for January 2024

Outcome:

Accepted.

1st Motion – Brian Garrison

2nd Motion – Ken Ledford

Commissioners Approved (4-0)

New Business:

6. Human Resources, Safety & Training

Steve Cole

- As of February 27, 2024, we have 99 Operations employees, 4 Temporary Employees, 10 Maintenance employees and 11 Administrative employees for a total of 120 Active employees.
- 3 employees out on Medical Leave.
- 2 employees on Worker's Compensation.
- Vehicular accidents & property damage incidents in February Accident Review Meeting.
 - 2 Not at Fault Vehicular Accidents
 - 4 Property Damage Incidents with 2 at fault
 - 1 employee received verbal coaching.

- Current Positions to Fill:
 - Bilingual Customer Service Representative
 - Experienced Diesel Mechanic(s)
 - Front Load CDL Driver(s)

New Business:

7. Maintenance

Steve Cole

- Please refer to the Maintenance Cost for 2024 Report listed in The Financial Review Section.

New Business:

8. Administration

Steve Cole

- Just a reminder that our budget meeting is next Tuesday, March 5th at 5:00PM.
- All new route assignments have been updated and we don't expect any further changes.
- We currently have 2 small rear loaders.
 - We use these trucks for special services and some of the areas are harder to get into with a regular size trucks.
 - One of the trucks is on a F450 chassis with a 6.4l diesel engine.
 - After speaking with Kendall about the truck, we recommend purchasing a stock truck from NU-Life Municipal equipment.
 - Freightliner M2 chassis with an 11yd curbtender body -Price of the truck is \$168,500.

Topic: Motion to Approve the Purchase of a new truck for \$168,500 from Nu-Life Municipal Equipment.

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Brian Garrison

Commissioners Approved (4-0)

9. Commissioner Committee Reports

Scott Porter

- We are keeping the same subcommittees as last year.
- Discussed with Steve Cole the growth and how we plan on managing it all. We are staying on top of things and will continue to do so.

Tony Earnest

- Steve Cole does a good job at keeping him in the loop of everything.
- L.T. and his team have done a good job clearing that corner lot of the property.

Ken Ledford

- Nothing to report regarding Medical.
- Met with Kendall & Brian on Equipment. They have done a good job at putting us in the position of being able to get parts quicker.
- Steve, Kendall & Brian do a good job at keeping him informed and he appreciates it.

Brian Garrison

- Appreciates the residents for coming to the meetings and sharing their concerns.

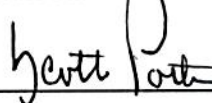
Motion: To Adjourn the Meeting:

End Time: 4:26 pm

1st Motion – Tony Earnest

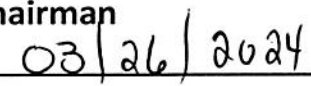
2nd Motion – Ken Ledford

Commissioners Approved (4-0)



Scott Porter

Chairman



Date

510 REPORT
FEBRUARY 29, 2024

		FEBRUARY BUDGET	FEBRUARY ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE	MTD VARIANCE
1	REVENUES						
2	PROPERTY TAXES	-	268,856	-	5,788,217		
3	SANITATION FEES	-	298,786	-	10,297,698		
4	INTEREST INCOME	-	6,302	-	100,530		
5	RECYCLING REVENUE	-	-	-	-		
6	SUBSCRIPTION SERVICES	-	77,490	-	714,785		
7	OTHER INCOME	-	161,269	-	869,313		
8							
9	TOTAL REVENUES	-	812,703	-	17,770,543		
10							
11	OPERATIONAL EXPENSES						
12	SALARIES	\$ 466,962	438,391	3,945,832	4,259,442	\$ (313,610)	\$ 28,571
13	SUBLET LABOR	-	-	-	1,019	(1,019)	-
14	SAFETY & TRAINING	835	(75)	6,680	8,658	(1,978)	910
15	EMPLOYEE AWARDS	2,000	338	59,000	54,468	4,532	1,662
16	SOCIAL SECURITY TAXES	36,454	32,409	300,213	315,489	(15,277)	4,046
17	RETIREMENT/ SCRS	87,729	79,182	722,473	752,394	(29,921)	8,547
18	UNEMPLOYMENT TAXES	817	1,173	6,731	4,838	1,892	(355)
19	EMPLOYEE WELLNESS	204	227	1,683	1,989	(306)	(22)
20	MEDICAL INSURANCE	112,500	142,075	900,000	1,024,918	(124,918)	(29,575)
21	WORKER'S COMP	20,835	22,944	166,660	157,417	9,243	(2,109)
22	LIABILITY INSURANCE	7,500	8,108	60,000	63,839	(3,839)	(608)
23	VEHICLE & PROPERTY INSURANCE	14,585	20,654	116,660	162,729	(46,069)	(6,069)
24	LANDFILL DISPOSAL	135,000	159,627	1,110,000	1,165,276	(55,276)	(24,627)
25	RECYCLING DISPOSAL	-	-	-	-	-	-
26	YARDWASTE PROCESSING	40,000	42,045	390,000	495,718	(105,718)	(2,045)
27	OPERATING SUPPLIES	5,000	2,274	40,000	44,811	(4,811)	2,726
28	DAMAGE REPAIRS & CLAIMS	5,420	5,385	43,360	46,185	(2,825)	35
29	TELEPHONE	5,420	6,520	43,360	48,092	(4,732)	(1,100)
30	FINES & ASSESSMENTS	830	652	6,680	16,512	(9,832)	178
31	LANDFILL CLOSURE	-	-	-	-	-	-
32	UNIFORM RENTAL	6,200	4,697	75,200	58,014	17,186	1,503
33	FUEL	79,688	76,974	656,250	694,108	(37,858)	2,714
34	LUBRICANTS	6,538	13,837	53,846	68,790	(14,944)	(7,299)
35	PARTS/OUTSIDE REPAIRS	63,341	43,534	521,634	574,494	(52,860)	19,807
36	TIRES	29,014	63,255	238,942	260,209	(21,267)	(34,241)
37	SHOP SUPPLIES	4,904	3,464	40,384	40,989	(605)	1,440
38	JANITORIAL SUPPLIES & SERVICES	835	2,849	6,680	6,636	44	(2,014)
39	BUILDINGS & GROUNDS	10,000	18,164	80,000	81,930	(1,930)	(8,164)
40	UTILITIES	7,000	9,626	56,000	71,555	(15,555)	(2,626)
41	SECURITY	7,000	3,870	56,000	39,074	16,926	3,130
42	ENVIRONMENTAL REPAIRS	500	-	4,000	3,492	508	500
43	DOT TESTING & COMPLIANCE	1,250	1,563	10,000	14,054	(4,054)	(313)
44	OFFICE SUPPLIES	12,917	18,494	103,336	114,571	(11,235)	(5,577)
45	PROFESSIONAL SERVICES	14,585	11,477	116,660	95,349	21,311	3,108
46	AUDIT FEES	-	-	17,000	17,850	(850)	-
47	BUSINESS LUNCHEON, MEETING, ETC	625	197	5,000	3,463	1,537	428
48	PROFESSIONAL DUES	83	30	668	30	638	53
49	BUSINESS TRAVEL	417	-	3,336	29	3,307	417
50	LEGAL ADVERTISING	125	3,628	1,000	3,628	(2,628)	(3,503)
51	TAX REFUNDS	1,000	-	4,500	325	4,175	1,000
55	DEBT SERVICE	233,452	-	1,867,616	1,460,800	406,816	233,452
56							
57	TOTAL OPERATIONAL EXPENSE	1,421,565	1,237,586	11,837,383	12,233,184	(395,802)	183,979
58							
59	EQUIPMENT (VEHICLES)	-	176,775	1,230,000	3,776,967	(2,546,967)	(176,775)
60	NON-EQUIP (CONT. CARTS, ETC.)	37,500	44,404	300,000	218,964	81,036	(6,904)
61	BUILDING PROJECTS	-	-	-	-	-	-
62							
63	TOTAL CAPITAL EXPENSE	37,500	221,178	1,530,000	3,995,931	(2,465,931)	(183,678)
64							
65	TOTAL COMPANY WIDE EXPENSE	1,459,065	1,458,764	13,367,383	16,229,115	(2,861,732)	301
	OPERATIONS UNDER/(OVER) BUDGET					(395,802)	
	TOTAL UNDER/(OVER) BUDGET					\$ (2,861,732)	

APPROVED BY:

[Signature]

DATE:

03/26/2024

TAX COLLECTION SUMMARY 2023-2024 AS OF February 29, 2024

	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-23	106,284.18	77,566.93	45,745.00	42,425.00	1,761.23	1,342.61	0.00	0.00	153,790.41	121,334.54	32,455.87
Aug-23	72,475.07	83,657.99	46,425.00	39,855.00	0.00	1,348.91	6,869.76	6,993.61	125,769.83	131,855.51	(6,085.68)
Sep-23	87,381.05	123,910.20	59,640.00	142,085.00	2,396.93	1,373.80	-	-	149,417.98	267,369.00	(117,951.02)
Oct-23	104,360.64	83,789.44	88,000.00	115,415.00	759.28	1,331.90	6,869.76	6,993.61	199,989.68	207,529.95	(7,540.27)
Nov-23	272,346.46	477,700.73	535,410.00	1,080,990.00	0.00	0.00	0.00	0.00	807,756.46	1,558,690.73	(750,934.27)
Dec-23	1,563,153.58	1,346,467.91	3,146,467.00	2,710,890.00	823.73	1,657.67	0.00	0.00	4,700,444.31	4,059,015.58	641,428.73
Jan-24	3,353,453.30	3,113,305.66	6,077,225.00	5,779,194.49	3,643.21	1,979.49	6,562.63	6,869.76	9,440,884.14	8,901,349.40	539,534.74
Feb-24	350,685.52	232,974.03	298,785.89	256,108.37	1,593.22	2,378.18	-	-	651,064.63	491,460.58	159,604.05
Mar-24	-	-	-	-	-	-	-	-	-	-	-
Apr-24	-	-	-	-	-	-	-	-	-	-	-
May-24	-	-	-	-	-	-	-	-	-	-	-
Jun-24	-	-	-	-	-	-	-	-	-	-	-
TOTALS	5,900,139.80	5,539,372.89	10,297,697.89	10,166,962.86	10,977.60	11,412.56	20,302.15	20,856.98	16,229,117.44	15,738,605.29	490,512.15

February 29, 2024			
NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	\$ 76,527	TD BANK	1135000
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000
TD - TPA WORK COMP	\$ 461	TD BANK	1156000
TD - BOND ESCROW	\$ 27,292	TD BANK	1175000
TD - OPERATIONS	\$ 11,293,933	TD BANK	1195000
TD - PAYROLL	\$ -	TD BANK	1196000
TOTAL BANK BALANCE	\$ 12,407,227		
	APPROVED: <i>hert</i>	DATE: 03/26/2024	