October 25, 2022, COMMISSION MEETING MINUTES

Attendees:	**Commissioners:**	Tony Earnest
		Scott Porter
		Ken Ledford
		Amanda Cass
		Brian Garrison
Attendees:	**Staff:**	Steve Cole
		Dennis Hampton
		Laura Prichard
		Carmel Williams
		Meghan Childress
		Kris Robertson
		Heidi McIlwain
		Brian Chambers
Third Party Attendees:		Ed Paxton – Resident

he wrote and read from since Steve Cole told him that we no longer keep an audio backup of our meetings.

6. Financial Review **Laura Prichard**

September 2022

- Salaries year to date and through the month of September were over budget $36,461. There were 4 pay periods in September.
- Landfill, Recycling and Yard Waste expense for the month of September was $190k and $624k for the year. Total under budget YTD $73k.
- Recycling tonnage for September was 289. Of this total Sonoco issued a check for reimbursement of 107 tons of cardboard for $7k. We had a Net expense from recycling of $4,943.
- Total disposal tonnage for September was 6,523 tons for a net cost of $190k.
- Yard waste cost for September was $36k.
- Fleet expenses for September were $191k this was over budget $85k.
- As of September 30, 2022, we were under budget $168k. Capital expense YTD was over budget $66k and operations expense was under budget $234k.
- Tax Collections in September were $267,369, last September was $255,781. We are $2k ahead of last year's collections.
- Bank balances at the end of September were $4,679,989.

Topic: **Financial Review for September 2022**

Outcome:

Accepted.
1st Motion – Scott Porter
2nd Motion – Ken Ledford
Commissioners Approved (5-0)

New Business:

8. Maintenance **Dennis Hampton**

	September
• Total Work Orders	364
• Preventative Maintenance Work Orders	182
• Total Gallons for Fuel	28986.5

- Front-loader on track to be delivered the first of November.
- Fuel Continues to increase
- We are no longer using Napa Auto. They were using some accounting procedure that we were not in agreement with. We are now using O'Reilly Auto.

New Business:

9. Administration **Steve Cole**

- We are no longer running a cardboard route as the commodities markets continue to decline. We were receiving up to $135 per ton for cardboard but as of yesterday, October 24th, we would have to pay $20 per ton to Sonoco to dispose/recycle cardboard. Cardboard and paper are currently worth nothing. The last time this happened, Pratt started charging for recycling and therefore we are paying $65 per ton to recycle material today. Given the current inflationary pressures, it is believed that Pratt will increase the rate to cover increasing costs. There has not been any official word, but we are expecting this to happen in the coming weeks or maybe a month.
- Two automated leaf vacs have been ordered. We should receive them by August of 2023.
- Two Tow-Behind leaf vacs have been ordered. We should receive them by the end of November/First of December.
- Per Section 30-4-70 of the SC Code of Laws, I am requesting Executive Session to discuss the following:
    - Employment Matters

Motion: To Enter Executive Session:

Topics:

- **Employment Matters**
- **Sale of Property**
- **Provision of Services**

Time: 4:48 pm

Topic: Employment Matters

Outcome:

Accepted.
1st Motion – Brian Garrison
2nd Motion – Ken Ledford
Commissioners Approved (5-0)

Topic: Sale of Property

Outcome:

Accepted.
1st Motion – Ken Ledford
2nd Motion – Scott Porter
Commissioners Approved (5-0)

Topic: Provision of Services

Outcome:

Accepted.
1st Motion – Brian Garrison
2nd Motion – Ken Ledford
Commissioners Approved (5-0)

510 REPORT
OCTOBER 31, 2022

		OCTOBER BUDGET	OCTOBER ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE
1	REVENUES					
2	PROPERTY TAXES	-	83,789	-	350,821	
3	SANITATION FEES	-	115,415	-	339,780	
4	INTEREST INCOME	-	966	-	4,438	
5	RECYCLING REVENUE	-	848	-	29,171	
6	SUBSCRIPTION SERVICES	-	126,760	-	391,520	
7	OTHER INCOME	-	105,870	-	332,978	
8						
9	TOTAL REVENUES	-	433,648	-	1,448,708	
10						
11	OPERATIONAL EXPENSES					
12	SALARIES	$ 488,107	520,145	2,018,255	2,086,753	$ (68,499)
13	SUBLET LABOR	-	-	-	131	(131)
14	SAFETY & TRAINING	500	424	2,000	3,488	(1,488)
15	EMPLOYEE AWARDS	10,000	15,346	16,000	36,179	(20,179)
16	SOCIAL SECURITY TAXES	38,156	38,375	154,870	154,062	807
17	RETIREMENT/ SCRS	84,979	88,420	351,378	362,383	(11,004)
18	UNEMPLOYMENT TAXES	821	277	3,333	1,095	2,238
19	EMPLOYEE WELLNESS	1,250	121	5,000	362	4,638
20	MEDICAL INSURANCE	120,833	115,160	483,336	469,786	13,550
21	WORKER'S COMP	20,834	12,499	83,336	61,994	21,342
22	LIABILITY INSURANCE	6,800	6,989	27,200	27,956	(756)
23	VEHICLE & PROPERTY INSURANCE	13,700	13,777	54,800	55,109	(309)
24	LANDFILL DISPOSAL	180,000	134,608	765,000	629,349	135,651
25	RECYCLING DISPOSAL	9,600	13,367	36,000	47,915	(11,915)
26	YARDWASTE PROCESSING	50,000	51,455	135,500	174,190	(38,690)
27	OPERATING SUPPLIES	5,000	4,543	20,000	17,853	2,147
28	DAMAGE REPAIRS & CLAIMS	5,000	3,559	20,000	23,052	(3,052)
29	TELEPHONE	6,000	6,216	24,000	24,999	(999)
30	FINES & ASSESSMENTS	200	-	800	-	800
31	LANDFILL CLOSURE	-	-	-	-	-
32	UNIFORM RENTAL	5,000	6,482	45,000	69,986	(24,986)
33	FUEL	65,700	113,047	266,666	409,735	(143,069)
34	LUBRICANTS	6,570	7,577	26,667	17,387	9,280
35	PARTS/OUTSIDE REPAIRS	69,807	49,710	283,334	290,208	(6,874)
36	TIRES	28,744	21,986	116,666	82,955	33,711
37	SHOP SUPPLIES	4,000	3,500	16,000	21,913	(5,913)
38	JANITORAL SUPPLIES & SERVICES	500	1,611	2,000	5,121	(3,121)
39	BUILDINGS & GROUNDS	9,583	14,496	38,332	49,721	(11,389)
40	UTILITIES	7,000	7,516	28,000	28,769	(769)
41	SECURITY	7,000	6,140	28,000	25,185	2,815
42	ENVIRONMENTAL REPAIRS	500	-	2,000	1,549	451
43	DOT TESTING & COMPLIANCE	2,000	1,352	8,000	4,293	3,707
44	OFFICE SUPPLIES	15,583	13,787	62,332	59,411	2,921
45	PROFESSIONAL SERVICES	11,667	13,667	46,668	50,656	(3,988)
46	AUDIT FEES	-	-	17,000	17,000	-
47	BUSINESS LUNCHEON, MEETING,ETC	625	1,474	2,500	1,724	776
48	PROFESSIONAL DUES	210	285	840	185	655
49	BUSINESS TRAVEL	835	-	3,340	1,192	2,148
50	LEGAL ADVERTISING	100	-	400	275	125
51	TAX REFUNDS	415	75	1,660	705	955
52	RECYCLING EDUCATION	-	-	-	-	-
53	RECYCLING MARKETING	-	-	-	-	-
54	PROMOTING COMMUNITY GREEN	-	-	-	-	-
55	DEBT SERVICE	112,121	-	448,484	-	448,484
56						
57	TOTAL OPERATIONAL EXPENSE	1,389,741	1,287,985	5,644,697	5,314,626	330,071
58						
59	EQUIPMENT (VEHICLES)	580,000	171,187	580,000	171,187	408,813
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	58,549	150,000	236,901	(86,901)
61	BUILDING PROJECTS	-	-	-	-	-
62						
63	TOTAL CAPITAL EXPENSE	617,500	229,736	730,000	408,088	321,912
64						
65	TOTAL COMPANY WIDE EXPENSE	2,007,241	1,517,721	6,374,697	5,722,714	651,983
	OPERATIONS UNDER/(OVER) BUDGET					330,071
	TOTAL UNDER/(OVER) BUDGET					$ 651,983

APPROVED BY: Tony Cummins DATE: 11-29-22

TAX COLLECTION SUMMARY 2022-2023 AS OF OCTOBER 31, 2022

	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-22	77,566.93	79,221.86	42,425.00	46,210.00	1,342.61	1,669.38	0.00	0.00	121,334.54	127,101.24	(5,766.70)
Aug-22	83,657.99	83,088.81	39,855.00	45,625.00	1,348.91	0.00	6,993.61	7,191.84	131,855.51	135,905.65	(4,050.14)
Sep-22	123,910.20	107,000.75	142,085.00	146,390.00	1,373.80	2,390.17	-	-	267,369.00	255,780.92	11,588.08
Oct-22	83,789.44	78,608.69	115,415.00	86,525.00	1,331.90	-	6,993.61	-	207,529.95	165,133.69	42,396.26
Nov-22		-		-		-		-	-	-	-
Dec-22		-		-		-		-	-	-	-
Jan-23		-		-		-		-	-	-	-
Feb-23		-		-		-		-	-	-	-
Mar-23		-		-		-		-	-	-	-
Apr-23		-		-		-		-	-	-	-
May-23		-		-		-		-	-	-	-
Jun-23		-		-		-		-	-	-	-
TOTALS	368,924.56	347,920.11	339,780.00	324,750.00	5,397.22	4,059.55	13,987.22	7,191.84	728,089.00	683,921.50	44,167.50

October 31, 2022			
NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER
TD - HEALTH & DENTAL	$ 127,772	TD BANK	1135000
TD - WORKER'S COMP	$ 1,001,467	TD BANK	1155000
TD - TPA WORK COMP	$ 461	TD BANK	1156000
TD - BOND ESCROW	$ 5,013	TD BANK	1175000
TD - OPERATIONS	$ 2,317,693	TD BANK	1195000
TD - PAYROLL	$ -	TD BANK	1196000
TOTAL BANK BALANCE	$ 3,452,407		
	APPROVED: Tony Ecumet	DATE: 11-28-22	