



September 26, 2023, COMMISSION MEETING MINUTES

Attendees:

Commissioners:

Tony Earnest
Ken Ledford
Brian Garrison

Attendees:

Staff:

Steve Cole
Carmel Williams
Laura Prichard
Brian Chambers
Kris Robertson
Dennis Hampton
Corey Rosemond

Third Party Attendees:

David Phillips
Ed Paxton
Potential Commission Candidate

Agenda Items:

1. Open Meeting:

Mr. Tony Earnest called the meeting to order at 4:00 pm

2. Invocation:

Dennis Hampton

3. Approval of Minutes:

Last Meeting Minutes– August 22nd, 2023

Outcome:

Accepted.

1st Motion – Ken Ledford

2nd Motion – Brian Garrison

Commissioners Approved (3-0)

4. Audit Presentation - Greene, Finney, Cauley, LLP

David Phillips

New Business:

5. Speakers:

Ed Paxton- Resident

- Executive Sessions are being overly used and causes Commission Meetings to be shorter. Concerned more things are being discussed behind the scenes.
- Advocates for openness in Government
- Against Automatic Side Loaders going up & down the highway at 10am/11am.

6. Financial Review

Laura Prichard

August 2023

- Salaries year to date through the month of August were over budget \$51k. There were 5 pay periods in August.
- Landfill and Yard Waste for the month of August was \$239k and \$432k for the year. Total over budget YTD \$67k.

- Total disposal tonnage for August was 7,325 tons for a net cost of \$173k.
- Yard waste cost for June was \$66k.
- Fleet cost for August was \$244k this was over budget \$45k. YTD fleet cost was over budget \$41k.
- As of August 31, 2023, we were over budget \$945k. Capital expense YTD was over budget \$1,212k and operations expense was under budget \$267k.
- Tax Collection in August was \$125,770, last August was \$131,856. We are \$26k ahead of last year's collections.
- Bank balances at the end of August were \$8,338,996.

Topic: Financial Review for August 2023

Outcome:

Accepted.

1st Motion –Brian Garrison

2nd Motion – Ken Ledford

Commissioners Approved (3-0)

New Business:

8. Human Resources, Safety & Training

Steve Cole

- As of September 26, 2023, we have 102 Operations employees, 1 Temporary Employees, 12 Maintenance employees and 12 Administrative employees for a total of 126 employees.
- 4 employees out on Medical Leave.
- 1 employee on Worker's Compensation.
- Vehicular accidents & property damage incidents in August 2023.
 - 2 vehicle accidents with 0 at fault
 - 11 Property Damage Incidents with 8 at fault
 - 2 received written warnings.
 - 1 received 1 week suspension w/o pay.
 - 1 previously terminated for other reasons.
 - 1 retired prior to pending termination.

- The Annual Family Fun Day Event Scheduled for this Saturday September 30, 2023, at Frankie's Fun Park between 4pm-7pm.

New Business:

9. Maintenance

Dennis Hampton
August

- Total Work Orders 288
- Preventative Maintenance Work Orders 185
- Total Gallons for Fuel 27,059
- Last Side Loader Delivery tomorrow
- For the past two months, Legacy School no longer purchases their fuel from us.
- Budget Overage for August 2023
 - \$3,110- Joystick Tractor # 617
 - \$5,026 -DPF Filter Kit Tractor #620
 - \$2,156- Turbo for Tractor #620
 - \$2,752- Fuel Pump for Tractor #620
 - \$7,443- Injectors for Truck #348
 - \$3,739- Hydraulic Tank Truck #415
 - \$4,401- Charge Air Cooler for Truck #418

TOTAL \$ 28,627

New Business:

10. Administration

Steve Cole

- We currently have 13 Side Loaders on route.
- We expect our last Side Loader to arrive tomorrow.
 - We should have the 14th Side Loader on route by the middle of October.
- We have made some route changes to balance weights.
- We need to order 2 Front Loaders as the one on order is not arriving until the 3rd quarter 2024.
 - We are waiting for revised quotes as the one we had on order is essentially no good due to chassis availability.

- We need to purchase an additional compact rear loader. We have one 8-yard unit and one 11- yard unit.
 - Recommend we purchase an additional 11-yard compact rear loader.
 - Option 1: Order a complete compact rear loader on Freightliner Chassis like our flat beds- Cost of complete unit \$198,902 plus the cost of painting.
 - Option 2: Purchase Chassis from Velocity on White Horse and purchase a body from GSG- Cost of Isuzu Chassis \$73,263 plus body cost of \$30k plus painting mounting – Total cost estimated to be \$125k. Considerable savings but we have to do the work of putting the truck together and having it painted.
 - Option 3: Purchase an 8-yard complete unit for \$130k
- We received 2-yard waste tractors this month and they are in service.
- We expect to receive the 2 Automated Leaf Vacs within the next 2 months.

Topic: Motion To Buy Chassis from velocity on White Horse- Isuzu Diesel Up to \$75K

Outcome:

Accepted.

1st Motion –Brian Garrison

2nd Motion – Ken Ledford

Commissioners Approved (3-0)

11. Commissioner Committee Reports

Brian Garrison

- Expressed gratitude for the clear assessment/presentation from Greene Finney
- Salutes Management for running a tight ship.

Tony Earnest

- Thanked everyone for doing a good job and can't think of anything that we could do better.
- Agreed with Ed Paxton that we are following good procedures.
- A lot of good decisions are being made.

Ken Ledford

- Discussed a lot on Equipment already.
- No recent discussions regarding medical


Motion: To Adjourn the Meeting:

End Time: 4:49 pm

1st Motion – Brian Garrison

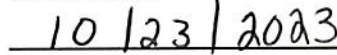
2nd Motion – Ken Ledford

Commissioners Approved (3-0)



Scott Porter

Chairman



Date

510 REPORT
SEPTEMBER 30, 2023

		SEPTEMBER BUDGET	SEPTEMBER ACTUAL	YTD BUDGET	YTD ACTUAL	YTD VARIANCE
1	REVENUES					
2	PROPERTY TAXES	-	87,381	-	239,018	
3	SANITATION FEES	-	59,640	-	151,810	
4	INTEREST INCOME	-	19,759	-	57,951	
5	RECYCLING REVENUE	-	-	-	-	
6	SUBSCRIPTION SERVICES	-	69,930	-	260,405	
7	OTHER INCOME	-	82,597	-	314,476	
8						
9	TOTAL REVENUES	-	319,307	-	1,023,660	
10						
11	OPERATIONAL EXPENSES					
12	SALARIES	\$ 456,204	476,318	1,461,775	1,533,333	\$ (71,558)
13	SUBLET LABOR	-	-	-	-	-
14	SAFETY & TRAINING	835	-	2,505	8,888	(6,383)
15	EMPLOYEE AWARDS	21,000	12,265	25,000	24,709	291
16	SOCIAL SECURITY TAXES	34,310	35,273	111,508	113,460	(1,952)
17	RETIREMENT/ SCRS	82,568	85,691	268,347	281,299	(12,952)
18	UNEMPLOYMENT TAXES	769	86	2,500	1,990	510
19	EMPLOYEE WELLNESS	192	885	625	1,143	(518)
20	MEDICAL INSURANCE	112,500	113,311	337,500	353,252	(15,752)
21	WORKER'S COMP	20,835	19,833	62,485	54,162	8,323
22	LIABILITY INSURANCE	7,500	7,906	22,500	23,719	(1,219)
23	VEHICLE & PROPERTY INSURANCE	14,585	20,706	43,735	58,737	(15,002)
24	LANDFILL DISPOSAL	127,000	126,030	412,000	437,472	(25,472)
25	RECYCLING DISPOSAL	-	-	-	-	-
26	YARDWASTE PROCESSING	40,000	44,759	120,000	164,840	(44,840)
27	OPERATING SUPPLIES	5,000	8,084	15,000	31,787	(16,787)
28	DAMAGE REPAIRS & CLAIMS	5,420	2,810	16,260	14,705	1,555
29	TELEPHONE	5,420	7,781	16,260	18,706	(2,446)
30	FINES & ASSESSMENTS	830	-	2,490	-	2,490
31	LANDFILL CLOSURE	-	-	-	-	-
32	UNIFORM RENTAL	6,200	2,423	31,400	24,488	6,912
33	FUEL	75,000	78,719	243,750	240,925	2,825
34	LUBRICANTS	6,154	2,451	20,000	15,446	4,554
35	PARTS/OUTSIDE REPAIRS	59,615	75,817	193,749	257,577	(63,828)
36	TIRES	27,308	19,984	88,750	82,276	6,474
37	SHOP SUPPLIES	4,615	4,339	15,000	18,325	(3,325)
38	JANITORIAL SUPPLIES & SERVICES	835	199	2,505	1,486	1,019
39	BUILDINGS & GROUNDS	10,000	9,875	30,000	19,707	10,293
40	UTILITIES	7,000	8,377	21,000	23,721	(2,721)
41	SECURITY	7,000	4,178	21,000	17,879	3,121
42	ENVIRONMENTAL REPAIRS	500	422	1,500	1,792	(292)
43	DOT TESTING & COMPLIANCE	1,250	1,901	3,750	3,505	245
44	OFFICE SUPPLIES	12,917	13,594	38,751	41,986	(3,235)
45	PROFESSIONAL SERVICES	14,585	8,545	43,735	30,906	12,829
46	AUDIT FEES	17,000	17,850	17,000	17,850	(850)
47	BUSINESS LUNCHEON, MEETING, ETC	625	181	1,875	555	1,320
48	PROFESSIONAL DUES	84	-	252	-	252
49	BUSINESS TRAVEL	417	-	1,251	-	1,251
50	LEGAL ADVERTISING	125	-	375	-	375
51	TAX REFUNDS	-	-	-	-	-
55	DEBT SERVICE	233,452	-	700,356	-	700,356
56						
57	TOTAL OPERATIONAL EXPENSE	1,419,651	1,210,595	4,396,489	3,920,630	475,859
58						
59	EQUIPMENT (VEHICLES)	490,000	1,324,924	700,000	2,751,123	(2,051,123)
60	NON-EQUIP (CONT, CARTS, ETC.)	37,500	2,100	112,500	72,875	39,625
61	BUILDING PROJECTS	-	-	-	-	-
62						
63	TOTAL CAPITAL EXPENSE	527,500	1,327,024	812,500	2,823,998	(2,011,498)
64						
65	TOTAL COMPANY WIDE EXPENSE	1,947,151	2,537,619	5,208,989	6,744,628	(1,535,639)
	OPERATIONS UNDER/(OVER) BUDGET					475,859
	TOTAL UNDER/(OVER) BUDGET					\$ (1,535,639)

APPROVED BY:

Scott Pora

DATE:

10/24/2023

TAX COLLECTION SUMMARY 2023-2024 AS OF September 30, 2023

	CURRENT TAX MILL	LAST YR TAX MILL	CURRENT FEE	LAST YR FEE	CURRENT MOTOR C	LAST YR MOTOR C	CURRENT MER INV	LAST YR MER INV	TOTAL CURRENT	TOTAL LAST YR	VARIANCE
Jul-23	106,284.18	77,566.93	45,745.00	42,425.00	1,761.23	1,342.61	0.00	0.00	153,790.41	121,334.54	32,455.87
Aug-23	72,475.07	83,657.99	46,425.00	39,855.00	0.00	1,348.91	6,869.76	6,993.61	125,769.83	131,855.51	(6,085.68)
Sep-23	87,381.05	123,910.20	59,640.00	142,085.00	2,396.93	1,373.80	-	-	149,417.98	267,369.00	(117,951.02)
Oct-23	-	-	-	-	-	-	-	-	-	-	-
Nov-23	-	-	-	-	-	-	-	-	-	-	-
Dec-23	-	-	-	-	-	-	-	-	-	-	-
Jan-24	-	-	-	-	-	-	-	-	-	-	-
Feb-24	-	-	-	-	-	-	-	-	-	-	-
Mar-24	-	-	-	-	-	-	-	-	-	-	-
Apr-24	-	-	-	-	-	-	-	-	-	-	-
May-24	-	-	-	-	-	-	-	-	-	-	-
Jun-24	-	-	-	-	-	-	-	-	-	-	-
TOTALS	266,140.30	285,135.12	151,810.00	224,365.00	4,158.16	4,065.32	6,869.76	6,993.61	428,978.22	520,559.05	(91,580.83)

September 30, 2023				
NAME OF BANK ACCOUNT	ACCOUNT BALANCE	TRUST INSTITUTION	GL NUMBER	
TD - HEALTH & DENTAL	\$ 29,251	TD BANK	1135000	
TD - WORKER'S COMP	\$ 1,009,014	TD BANK	1155000	
TD - TPA WORK COMP	\$ 461	TD BANK	1156000	
TD - BOND ESCROW	\$ 27,078	TD BANK	1175000	
TD - OPERATIONS	\$ 5,032,842	TD BANK	1195000	
TD - PAYROLL	\$ -	TD BANK	1196000	
TOTAL BANK BALANCE	\$ 6,098,646			
APPROVED: <i>hott</i>		DATE: 10/24/2023		

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APPROVED: <i>hott for</i>		DATE: 10/24/2023	